

## **Minutes**

### **Planning Committee Meeting**

<b>Date</b>	21/06/2023
<b>Time</b>	18:30 - 19:01
<b>Location</b>	Shire House Suite, Mount Folly Square, Bodmin PL31 2DQ
<b>Chair</b>	Cllr P L G Skea
<b>Attendees</b>	Cllr E Ahearn, Cllr H Blacklaw, Cllr J Gibbs, Cllr C Rowe and Cllr P Skea Mrs A Bright (CSM/ATC), Mrs S Gooch (SAA), and Mrs A Stallard (OA/S)

#### **P.2023.130 Chairman's Announcements and to receive and resolve upon apologies from committee members.**

*Decision:*

It was **RESOLVED** to **RECORD** and accept the apologies received from Cllr P Cooper and Cllr P Brown.

*Minutes:*

The Chair reminded members that the meeting will be recorded for the purposes of minute taking and will be deleted once the minutes have been ratified.

Apologies have been received from Cllr P Cooper - out of county and Cllr P Brown - ill health. All in favour to accept the apologies.

#### **P.2023.131 Declarations of Interest – Members to declare interests in respect of any items on the agenda;**

*Minutes:*

The members were asked if they had interest in any agenda item to declare.

Cllr Skea and Cllr Ahearn declared an interest in item P.2023.145 Carnival Road closure.

Cllr Rowe declared an interest in agenda items P.2023.140 planning application PA23/04025 and P.2023.141. planning application PA23/04024.

Chair advised Cllr Rowe he could leave the room when the item was raised, or remain present to observe the discussion.

#### **P.2023.132 Correspondence sent and received:**

*Decision:*

It was **RESOLVED** to **NOTE** the correspondence received.

*Minutes:*

- A) Members noted the correspondence received.
- B) Members noted the correspondence received.

**P.2023.133 PUBLIC REPRESENTATION SESSION**

*Minutes:*

There were no members of the public present at the meeting.

**P.2023.134 Minutes of the previous meeting - To confirm the accuracy of the minutes of the meeting held on 31st May 2023 (as circulated). (LGA 1972, Sch 12, para 41(3), LG (Miscellaneous Provisions)1976, s41)**

*Decision:*

It was **RESOLVED** to **CONFIRM** the accuracy of the minutes of the 31st May 2023.

*Minutes:*

Chair proposed take minutes as a true and accurate record of the meeting held 31st May 2023. All in favour.

**P.2023.135 Actions arising from previous minutes – see Action Sheet**

*Decision:*

It was **RESOLVED** to **NOTE** the actions from the meeting 31st May 2023 have been completed.

*Minutes:*

Noted that actions from meeting 31st May 2023 have been completed.

**P.2023.136 To receive Risk Management – Planning risks scoring 11+**

*Minutes:*

There are no current Risk Management items for the committee to consider. However, the Risk Management Group are due to meet Thursday 22nd June 2023, and Chair will bring any items for discussion to the next Planning Committee Meeting.

**P.2023.137 PA23/03914 Proposal Replacement of timber windows and doors with uPVC windows and doors Location 4 Donovan Way Bodmin Cornwall PL31 2RP**

*Action items:*

It was **RESOLVED** to **SUPPORT** this application.

*Minutes:*

Chair asked for views from the floor.

Cllr Ahearn requested clarification the windows installed would be brown uPVC and not white. SAA confirmed the design and access statement referred to timber effect windows. All agreed to support this application.

- P.2023.138      PA23/04452 | Works to trees within a conservation area: Hedge (H1) - Reduce height of hedge to 2m. Hedge (H2) - Reduce height of hedge to 2m. Holm oak (H3) - Crown Reduce by 3m. Holm oak (T1) - Crown reduce by 3m and reduce west crown away from building by 2m. Corsican pine (T2) - Remove west limb from western tree. Lawsons cypress (T3) - reduce height of the twin stems by 3m. | Units 5 To 7 Bodmin Business Centre Harleigh Road**

*Action items:*

It was **RESOLVED** to **SUPPORT** this application.

*Minutes:*

Chair asked for views from the floor.

Cllr Ahearn stated she was happy to support the application, as the area is on the main road and currently overgrown, restricting pedestrian access due to overhanging trees. All agreed to support this application.

- P.2023.139      PA23/04436 | Non Material Amendment (2) to Application No. PA17/09582 dated 12th April 2018 for approval of reserved matters (appearance, landscaping, layout and scale) following outline approval for PA12/12115 - Phase 1 Construction of 178 dwellings together with associated landscaping and infrastructure works, namely, alterations to parking space locations for plots 118-122 | Land East Of Morrisons Priory Road Bodmin Cornwall PL31 2ST**

*Action items:*

It was **RESOLVED** to **SUPPORT** this application.

*Minutes:*

Chair asked for views from the floor.

Cllr Rowe had no reason to object, and commented that the application is a slight change to previous application no. PA17/09582 rather than a new application. All agreed to support this application.

- P.2023.140      PA23/04025 | Advertisement Consent for two fascia signs | Unit 3 Dunmere Road Retail Park Dunmere Road Bodmin Cornwall PL31 2QN**

*Action items:*

It was **RESOLVED** to **SUPPORT** this application.

*Minutes:*

Chair asked for views from the floor.

Cllr Ahearn advised the property is currently in development.

Cllr Blacklaw asked for confirmation of the decision required, due to attachments with the item containing information relating to additional planning applications. It was clarified the decision to be made is for the

erection of two fascia signs only, with the attachment information taken directly from Cornwall Council Planning Portal for this planning application.

Cllr Ahearn proposed to support the application, so long as the signage was in keeping with the area, and any light signage would not have a negative impact on the neighbourhood.

Cllr Rowe observed but did not participate in the discussion or vote.

All agreed to support this application.

**P.2023.141      PA23/04024 | A/C condenser units, extract grilles and outside fixed seating, barrier and jumbrella | Unit 3 Dunmere Road Retail Park Dunmere Road Bodmin Cornwall PL31 2Q**

*Action items:*

It was **RESOLVED** to **SUPPORT** this application.

*Minutes:*

Chair asked for views from the floor. No comments received from members.

Cllr Rowe observed but did not participate in the discussion or vote.

All agreed to support this application.

**P.2023.142      PA23/03891 | Installation of EV chargers and associated instructure including chargers, power cabinets, LV panels, lighting and substation | Bodmin Retail Park Launceston Road Bodmin Cornwall PL31 2GA**

*Action items:*

It was **RESOLVED** to **CONTACT** Cornwall Council to establish whether planning application PA22/06346 was proceeding.

*Minutes:*

Chair asked for views from the floor.

Cllr Rowe enquired whether this was a stand-alone application or linked to the previous planning application for a Starbucks outlet. The location plan from planning application PA22/06346 Starbucks, Launceston Road was shown to the meeting and appeared to show the same area.

Cllr Ahearn proposed for Cornwall Council to be contacted to establish whether the Starbucks planning application was proceeding.

All agreed for Cornwall Council to be contacted with the intention of an update being available for the next Planning Committee Meeting.

**P.2023.143      PA23/03130 | Retrospective: Sub-division of existing two bedroom flat to create two one-bedroom flats and all associated works. | 40A Fore Street Bodmin Cornwall PL31 2HL**

*Action items:*

It was **RESOLVED** to **SUPPORT** this application.

*Minutes:*

Chair asked for views from the floor.

Cllr Gibbs enquired whether there was a parking allocation with the flats. Cllr Ahearn advised whilst there is no private parking, there is short-term day parking in the area which can be used for overnight parking.

Cllr Ahearn proposed to support the application due to it being retrospective permission. All agreed to support this application.

**P.2023.144      Road Closure Intention  
Location: Margate Lane, Bodmin  
Timing: 29th August 2023 to 6th September 2023 (24 hours)**

*Minutes:*

Committee noted the road closure.

**P.2023.145      Road Closure Intention  
Location: Bodmin Carnival  
Timing: 19th August 2023 (18:45 to 19:30)**

*Minutes:*

Committee noted the road closure.

**P.2023.146      To note BTC Planning Committee responses to 5 day protocol request PA23/01225 19 Gedon Way, Bodmin**

*Action items:*

It was **RESOLVED** to **NOTE** the responses received to the 5 day protocol request PA23/01225.

*Minutes:*

Chair thanked those members who had already responded, and gave a reminder that when a 5 day protocol is received, Councillors should provide their responses as soon as possible. This allows the Administration team to process and respond to Cornwall Council in a timely manner. Should no responses be received, it is the role of the Chair and Vice Chair to make the decision on behalf of the Planning Committee Meeting members. However, by requesting comments from all Councillors, this enables Bodmin Town Council to be open and transparent in decision making.

As at the meeting date, three responses had been received from; Cllr

Skea, Cllr Rowe, Cllr Ahearn. All responses were in favour of the officers recommendation.

**P.2023.147      Event road closure request**  
**Event: Beast of Bodmin Carnival**  
**Date: 26th August 2023 (18:30 to 19:00)**

*Minutes:*

Committee noted the road closure.

Cllr Ahearn and Skea did not partake in the discussion as they have previously declared an interest.

Meeting Closed at 19.01