

Agenda

ANNUAL MEETING OF BODMIN TOWN COUNCIL

Date 11/05/2023
Time 18:00 - 22:00
Location Shire House Suite, Mount Folly Square, Bodmin PL31 2DQ
Chair Cllr P T Cooper
Explanation **NOTICE** is hereby given that the **ANNUAL MEETING of Bodmin Town Council** will be held on Thursday 11th May 2023 at 6.00 p.m. to which you are summoned to attend.

Members of the Council are hereby SUMMONED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. This agenda item is in accordance with Standing Order items 11(a) and (c).

Yours faithfully



Peter Martin
Town Clerk
LG Act 1972, Sch 12, paras 10(2)(b) and 26(2)(b)
Longfield parish Council v Wright (1918) 88LJ Ch 119 West Ham Corporation v Banado (1934)

Council Members: -
Cllr P T Cooper (Chairman/Ex officio); Cllr T M Barbery (Vice Chairman);
Cllr E Ahearn; Cllr H Blacklaw; Cllr A Butters; Cllr P Brown; Cllr J P Cooper;
Cllr A Coppin; Cllr J Gibbs; Cllr R Joshi; Cllr K Phillips; Cllr C Rowe;
Cllr P Skea; Cllr J Burden and Cllr J Whatton. (Vacancy)

Prohibition of transaction of business not specified on the agenda -100B (4) of the LGA 1972 Ayles v Romsey and Stockbridge RDC (1944)

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| FC.2023.59 | To elect Mayor / Chairman of council for 2023/2024 |
| FC.2023.60 | To receive from the elected Mayor / Chair declaration of acceptance of office (or if not, to decide when it shall be delivered). |
| FC.2023.61 | To elect Deputy Mayor / Chairman of council for 2023/2024 |
| FC.2023.62 | Mayor/Chairpersons announcements |
| FC.2023.63 | To receive and resolve upon acceptance of the grounds for which apologies for absence are tendered. LGA 1972, Sch 12, Para 40. |

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- FC.2023.64** **Declarations of Interest relating to business on the agenda – Standing Order 53 Localism Act 2011, S39 to 34, including reference to the extract from Code of Conduct**
- Members to declare interests in respect of any item on the agenda
 - To consider written requests from Member for dispensations. These must be submitted to the Proper Officer in advance of the meeting date.
- FC.2023.65** **Correspondence received.**
- FC.2023.66** **Public representation session: An opportunity for residents to make representations to Council or ask questions relating to items on this agenda. (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker). LGA 1972, ss100 and 102, Public Bodies (Admissions to meetings Act) 1960**
- FC.2023.67** **To consider and resolve upon appointments to the committees.**
- Community Services Committee
 - Estates Committee
 - Planning Committee
 - Policy & Resources Committee
- FC.2023.68** **To consider and agree the appointment to serve as committee chairs.**
- Community Services Committee
 - Estates Committee
 - Planning Committee
 - Policy & Resources Committee
- FC.2023.69** **To consider and agree the appointment of Town Crier, Mayor's Servant, Town Sergeant and reserve Mace Bearer.**
- FC.2023.70** **To consider and agree the appointment of Mayor's Chaplain.**
- FC.2023.71** **To consider and agree the appointment of Mayoral Cadet.**
- FC.2023.72** **To confirm the accuracy of previous minutes of Full Council meeting held 23rd March 2023**
- FC.2023.73** **To resolve upon, if appropriate, adjournment of the meeting and to reconvene on the 25th May 2023**

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Business as follows to be transacted at the reconvened meeting due to be held on 25th May 2023: -

- FC.2023.74** **To consider and agree the Committee terms of references accordingly.**
- Community Services Committee
 - Estates Committee
 - Planning Committee
 - Policy & Resources Committee
- FC.2023.75** **To consider and agree the draft Annual Town report for Bodmin Town Council 2022/23**
- FC.2023.76** **To review arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses**
- FC.2023.77** **To review representation on or work with external bodies and arrangements for reporting back.**
- FC.2023.78** **To review inventory of land and other assets, including buildings and office equipment.**
- FC.2023.79** **To review Bodmin Town Councils and/or staff subscriptions to other bodies.**
- FC.2023.80** **To review Bodmin Town Councils policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21).**
- FC.2023.81** **To review Bodmin Town Councils expenditure incurred under s.137 of the Local Government Act 1972.**
- FC.2023.82** **To note the 10 year service awards for Cllr P Skea and Cllr J Gibbs**
- FC.2023.83** **To review delegation arrangements to committees, sub-committees, staff and other local authorities.**
- FC.2023.84** **To review BTC's policy for dealing with press and media.**
- FC.2023.85** **To consider and agree payment schedule for May 2023**
- FC.2023.86** **To consider and agree section 1 of AGAR.**
- FC.2023.87** **To review the appointment of any new committees in accordance with standing order 4.**
- FC.2023.88** **To confirm arrangements for insurance cover in respect of all insurable risks.**

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- FC.2023.89** **To confirm that Bodmin Town Council declares that it meets the conditions, prescribed in Article 2 paragraph 2 of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (SI2012/965**
- FC.2023.90** **To determine the time and place of Full Council meetings of Bodmin Town Council, up to and including the next annual meeting of the Council**