

**Minutes
Full Council Meeting**

Date	19/01/2023
Time	18:30 - 20:07
Location	Shire House Suite, Mount Folly Square, Bodmin PL31 2DQ
Chair	Cllr P T Cooper
Attendees	Cllr T M Barbery, Cllr E Ahearn, Cllr H Blacklaw, Cllr P Brown, Cllr J Burden, Cllr A Butters, Cllr R Joshi, Cllr K Phillips, Cllr P T Cooper, Cllr J P Cooper, Cllr A Coppin, Cllr J Gibbs, Cllr P Skea and Cllr J Whatton
	Mr P Martin (Town Clerk), Mrs A Bright (CS Manager/Assistant Town Clerk), Ms A Colquhoun (Senior Administration Assistant), Mrs S Gooch (Senior Administration Assistant)

FC.2023.01

Mayor/Chairperson's announcements

Minutes:

The Chair welcomed everyone to the meeting and reminded members that the meeting is being recorded for the purpose of minute taking. The recording will be deleted once the minutes have been ratified.

FC.2023.02

To receive and record the grounds upon which apologies for absence are tendered.

Action items:

It was **RESOLVED** to **RECORD** the apologies received from Cllrs Rowe and Crowle.

Minutes:

Apologies had been received from Cllr Craig Rowe (unwell) and Cllr Brian Crowle (prior appointment).

It was **RESOLVED** to **RECORD** the apologies received from Cllrs Rowe and Crowle.

FC.2023.03

Declarations of Interest relating to business on the agenda

Minutes:

There were none received.

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FC.2023.04

Public representation session

Minutes:

A member of the public commented that there were no supporting documents available to the public for meetings.

FC.2023.05

Correspondence received: -

Minutes:

The Chair read out the correspondence to the meeting.

FC.2023.06

To confirm the accuracy of the minutes of the last meeting held on 17th November 2022

Action items:

It was **RESOLVED** to **CONFIRM** the accuracy of the Minutes of 17th November 2022 but with two abstentions.

Minutes:

The Chair asked the meeting if they agreed with the accuracy of the last Full Council meeting minutes held 17 November 2022.

FC.2023.07

To confirm the accuracy of the minutes of the Extraordinary Meeting of the Full Council held on 20th December 2022

Action items:

It was **RESOLVED** to carry this item forward to next Full Council meeting 23 March 2023..

Minutes:

The minutes for the Extraordinary Meeting of Full Council held 20 December 2022 were not available.

FC.2023.08

List of actions from the previous minutes, for update

Action items:

It was **RESOLVED** to note the actions.

FC.2023.09

RISK MANAGEMENT UPDATE - All risks scoring 11+

Action items:

It was **RESOLVED** to **NOTE** the risk management update

Minutes:

The chair asked if there were any questions about this item.

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FC.2023.10

INCOME AND EXPENDITURE UPDATES

Action items:

It was **RESOLVED** to **AGREE** the schedule of payments January 2022

It was **RESOLVED** to **NOTE** the summary of accounts - April to November 2022.

It was **RESOLVED** to **NOTE** the rolling capital

FC.2023.11

In accordance with Section 14.2 of Financial Regulations, to consider the disposal of the VW Caddy following receipt of an insurance right off proposal and, subject to disposal approval, agree the valuation provided for this purpose.

Action items:

It was **RESOLVED** to **ACCEPT** the valuation subject to the VAT query.

Minutes:

Councillor Coppin said that in his opinion the valuation for the vehicle was fair. It was suggested to check the invoice to see if VAT had been paid when purchased.

FC.2023.12

To receive reports from Cornwall Council Representatives

Minutes:

The Chair requested this item be brought forward so Councillor Pat Rogerson would not have to wait until later in the meeting.

It was **RESOLVED** to move item FC.2023.12 forward.

Councillor Rogerson said that there had been a full council (Cornwall Council) meeting on Tuesday - there is government legislation to put 100% council tax premium on second and empty homes (unfurnished). This is to hopefully disincentivise the purchase of second homes.

The council tax includes 4.99% (including 2% of precept) for Adult Social Care. This matter is still to be ratified by Full Council but likely to go through although still in discussion.

There will be a cut of £10 million to children's services this year - the services have been graded by Ofsted as 'Outstanding'. She added that the Heads of Service believe they can do their best without detriment to children's services over the next few years.

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Highways Issues - there are expressions of interest available on line - Councillor Rogerson listed the following that she is putting forward:

- St Lawrence's double roundabout - there are speeding issues - also the residents would like to increase the waiting time in the layby outside
- Turf Street - cars are regularly parked on the pavement - Councillor Rogerson added that there is no simple solution for this issue but it is currently being worked on
- Boundary Road - new estate opposite hospital issue with pavement as it is felt this impinges on residents privacy - also nearby path is very slippery - she said 6 priorities of travel protocols have to be considered.
- Housing - lack of and repairs - there is a lot of work still to be done - there are 5 new managers in housing/finance who hope to address previous issues around checks/inspections and backlog of work. She also said there is a system available called Casework Assist - requests can be entered and then allocated within 10 working days. She recommended that BTC do the training.
- Consultation - Big Deal - Cornwall Mayor - Councillor Rogerson stated although she did not personally support this issue, if the residents of Cornwall wanted this she would support. She said that there is no actual facility to vote as to whether people actually want this. There had previously been a petition of 5,000 signatures that had been thrown out so matter could not be discussed due to breaking one regulation. There is a meeting at Bell Hall at the College 6.30pm about the consultation.

The Chair stated that he had raised the issue of Turf Street several times previously and is hoping to get further feedback. Councillor J Cooper said that there had previously been trader objections regarding Turf Street. Councillor Rogerson said that it was important to keep raising this issue. Councillor Ahearn added that the police also fail to enforce existing rules. It was proposed that representations firstly be forwarded to the Town Clerk (not just issue of Turf Street).

As Councillor Jenny Cruse was unable to attend the meeting, the Chair read out her report and the report from Lee Frost to the meeting. Councillor Rogerson left the meeting at 19.07pm.

FC.2023.13

TO RECEIVE OUTSIDE BODY REPORTS

Minutes:

-Councillor Skea said he had not heard back from CCTV Committee - there have not been any meetings or correspondence from them. There is a meeting scheduled for

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30 January.

-Councillor J Cooper said there was nothing to report on the Neighbourhood Plan.

The Chair reported on the following:

-Fireworks Committee have reported their best year raising money for local good causes. The Chair personally thanked the Committee for their efforts and the Estates team for their support.

-Xmas Lights Committee have secured funding to enhance provision. Cornwall Council had found someone to attach lights to street light posts excluding the ones with CCTV cameras and replace older ones. Certain local organisations such as Proper Cornish, Rotary Club have been very generous with donations so the Committee hopes next year will be even better.

-Canteen - there is an additional bid for funding and they are seeking help on how best to set themselves up for example as a CIC?

-Parking around town - this impacts on residents with mobility issues, buggies etc. as this is dangerous

-Skate Park - Lights have been installed and there is liaison with the police at looking to extend CCTV coverage to the Skate Park.

-Fair park - the police are looking at creating new works, plans and design to help minimise issues with further damage

-French twinning - there is to be a visiting cohort in May in time for the Coronation - The Chair asked for new members for the Committee. The Chair added that an Xmas card was sent to the Mayor stating BTC was looking forward to hosting them.

The Chair asked if there was anything further to add?

Councillor Coppin extended his thanks to the Chair for the Xmas cards. He added that there had been two ceremonies - a wedding renewal and Blessing - the solicitors are waiting to finalise sale.

FC.2023.14

To agree the proposed meetings calendar up January 2023 to April 2024, and decide between option 1 (more full council meetings) and Option 2 (less full council, more P&R)

Action items:

It was **RESOLVED** to **ADOPT** Option 2 of the meetings calendar January 2023 to April 2024 (less full council, more P&R).

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Town Clerk said that the Full Council meeting is to be made more strategic in overview and the difference between the two drafts is not great.

FC.2023.15

To consider and agree to introduce a Cornwall wide Mayoral system

Action items:

It was **RESOLVED** to **AGREE** the motion for a referendum of all voters in Cornwall on whether to introduce this significant change, as set out in the relevant legislation.

Minutes:

Cllr Frost proposed the following motion:

Bodmin Town Council believes that the way Cornwall is governed is extremely important to local residents. We note the emerging proposals for a possible change to a powerful Mayor of Cornwall with their own staff, budget and choice of Cabinet. We believe that such a system should only be implemented if the people of Cornwall support it. We call on Cornwall Council and our local Cornwall Councillors to ensure that there is a referendum of all voters in Cornwall on whether to introduce this significant change, as set out in the relevant legislation. We stress that this is about who decides on the change to a Mayor. Backing this campaign does not mean you need to be for or against a Mayor – just that it should be the people's decision.

All members agreed with the proposed motion.

FC.2023.16

To consider and agree to either support or reject the draft letter prepared by NALC for the purpose of addressing national concerns in respect of the impact of adverse behaviours

Action items:

It was **RESOLVED** to **AGREE** to support the draft letter prepared by NALC for the purpose of addressing national concerns in respect of the impact of adverse behaviours.

Minutes:

The TC thanked the Council for their support.

FC.2023.17

To note the items of correspondence received:

Action items:

It was **RESOLVED** to **NOTE** the correspondence.

Minutes:

The Chair asked the meeting to note this item.

FC.2023.18

To consider and agree an extension to existing contract with Clifton Emery Design in accordance with Financial Regulations 11.1.1v, to progress phase 3 of the Neighbourhood Plan.

Action items:

It was **RESOLVED** to **AGREE** the extension to existing contract with Clifton Emery Design in accordance with Financial Regulations 11.1.1v to progress Phase 3 of the Neighbourhood Plan.

The Chair said that Stage 4 and 5 of the project are to be discussed in new financial year at the Full Council meeting.

Minutes:

The Town Clerk said that the exemption isn't causing difficulties at this time but would like to tighten up budgets for various sages of the NDP.

This is for extension to existing contract to progress Stage 3 of NDP. The fee schedule to complete Stage 3 is £34,500. There is current budget provision of £24,000 with shortfall of £10,500 available in next year's budget where the budget to complete the whole project is available.

There is noting to stop the NDP process up to the spend level of £24,000.

Full Council will need to receive reports/update for future stages 4 and 5 of the NDP and expenditure.

It was **RESOLVED** to **AGREE** the extension to existing contract with Clifton Emery Design in accordance with Financial Regulations 11.1.1v to progress Phase 3 of the Neighbourhood Plan.

FC.2023.19

To consider and agree membership to King Charles' Coronation Working Party

Action items:

It was **RESOLVED** to **AGREE** the membership of the King Charles' Coronation Working party of Cllr M Barbary, Cllr P Skea, Cllr E Ahearn, Cllr J Burden, Cllr P Cooper with possibly Cllrs C Rowe and B Crowle should they be available.

Minutes:

King Charles's Coronation event was discussed at the Community Services Committee where it was agreed to form a working party. The working party would be formal with terms of references and agenda's an minutes produced. The first

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meeting will be held within the next 14 days.

Nominations from members are as follows:

Cllr M Barbery, Cllr P Skea, Cllr E Ahearn, Cllr J Burden, Cllr P Cooper with possibly Cllrs C Rowe and B Crowle should they be available.

FC.2023.20



CONFIDENTIAL MATTERS

Action items:

It was **RESOLVED** to move to confidential session

Minutes:

All agreed to enter the confidential session.