

# **Community Volunteer Award Procedure**

**30/9/2022**

## **1. What are Community Volunteer Awards?**

The Council recognises that without the tireless efforts of community champions, many organisations could not continue to exist or thrive. It is therefore extremely important to congratulate and thank our volunteers for their dedication and commitment.

Community Volunteer Awards aim to recognise and celebrate volunteers who have made an outstanding contribution to Bodmin and its residents.

## **2. Nomination Categories**

### **Outstanding Volunteer Contribution**

This award is for a volunteer who has shown all round commitment. They will have been reliable and enthusiastic in their volunteering, shown initiative or inspired others to volunteer.

### **Young Volunteer**

The young volunteer award is for volunteers aged between 12 and 20 (inclusive) who have shown commitment and enthusiasm for their role.

### **Team Spirit**

The Team Spirit award recognises teamwork and combined contribution achieved by a team of two or more volunteers. They may have worked on something specific or supported multiple projects.

## **3. Who is Eligible?**

Anyone can nominate a person whom they believe to be an outstanding volunteer giving their time for a cause or others within the community of Bodmin. The nomination could also be for someone who is helping an organisation to develop or thrive in the town.

## **4. How to nominate**

Nominations can be made by completing a nomination form, which can be found online at [www.bodmin.gov.uk](http://www.bodmin.gov.uk) or is available to collect at

Community Services Reception Desk, Shire Hall, Bodmin PL31 2DQ

## **5. The Decision Process**

The Outstanding Volunteer Contribution, Young Volunteer and Team Spirit award, will be selected by a judging panel consisting of the Community Services Committee members.

## **6. Nomination Rules & Criteria**

Completed nomination forms must be received by 31st March 2023. Only fully completed forms will be considered.

The Judges decision is final

The judges reserve the right not to award a prize in any category if they consider the nominations to be unsuitable.

The nature of the award is the decision of Bodmin Town Council. Alternatives to awards will not be available.

There is no age limit (with the exception of the young volunteer category)

There is no minimum length of time that nominees need to have spent volunteering.

Nominees must carry out voluntary work in Bodmin

You can nominate as many people as you choose.

Nominees must have given their consent to be nominated.

All nominations will be reviewed by the selection panel of the Bodmin Town Council no more than six weeks after the closing date and winners in each category chosen in accordance with the criteria.

The winners will be invited to attend a Community Volunteer event to receive their awards.