



BODMIN TOWN COUNCIL

NOTICE is hereby given that a meeting of the Estates Committee will be held on 9th June 2022 at 18.30 in the Shire House Suite, to which you are summoned to attend.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Martin'.

Peter Martin
Town Clerk

LG Act 1072, Sch 12, paras 10(2)(b) and 26(2)(b)
Longfield parish Council v Wright (1918) 88LJ Ch 119
West Ham Corporation v Banado (1934)

Cllr K Phillips – Chair
Cllr P Brown
Cllr H Blacklaw

Cllr T Barbery – Vice Chair
Cllr J Cooper
Cllr R Joshi

Cllr P Cooper (ex-officio)
Cllr D Henderson
Cllr E Ahearn

Prohibition of transaction of business not specified on the agenda -100B (4) of the LGA 1972 Ayles v Romsey and Stockbridge RDC (1944)

AGENDA

- EC/2022/46** **Mayor/Chairperson's announcements**
- EC/2022/47** **To receive and record the grounds upon which apologies for absence are tendered.**
LGA 1972, Sch 12, para 40
- EC/2022/48** **Declarations of Interest relating to business on the agenda - Standing Order 53 Localism Act 2011, S39 to 34**
- Members to declare interests in respect of any item on the agenda.
 - To consider written requests from Members for dispensations. These must be submitted to the Proper Officer in advance of the meeting date.
- EC/2022/49** **Public representation session.** An opportunity for residents to make representations to Council or ask questions relating to items on this agenda. (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker).
LGA 1972, ss100 and 102, Public Bodies (Admissions to meetings Act) 1960.
- EC/2022/50** **Minutes of the previous meetings.**
To confirm the accuracy of the Minutes of the meetings held on 24th March 2022 and the minutes from the Extraordinary meeting held on 25th May 2022 (as circulated).



LGA 1972, Sch 12, para 41(3), LG (Miscellaneous Provisions)1976, s41

- EC/2022/51** List of actions from the previous minutes, for update, see Appendix 1
- EC/2022/52** To consider and agree the Summary of Accounts for April 2022
- EC/2022/53** To note the Risk Management update
Please see Risk management report for risks scoring 11.
- EC/2022/54** To note the Estates Manager's progress report
- EC/2022/55** To note the quarterly fuel summary for Estates April - June 2022.
- EC/2022/56** To note an update on the planning submission for the new cemetery
- EC/2022/57** To consider and agree delegated authority to officers for the preparation of a green space strategy briefing and submit onto Contracts Finder for progression.
- EC/2022/58** To receive reports from the Risk Management/Health and Safety Working Party Chairman and from the Devolution Advisory Committee
- EC/2022/59** To discuss the outcome of conversations with solicitors regarding land registry and agree confirmation of decisions around progress.
- EC/2022/60** To consider and agree to donate the Bodmin Town Council's recovered guest book to the Bodmin Town Museum
- EC/2022/61** To consider and agree to delegate authority to the EM for the repair of RE62 VTZ VW CADDY C20 TDI vehicle for the purpose of being used by the Facilities Team, up to the value of £2,000.
- EC/2022/62** To agree amendments to the Service Level Agreement between Bodmin Town Council and IntoBodmin for the community toilet scheme
- EC/2022/63** To consider objections received to the proposed the installation of donated memorial benches on the green at Kay Crescent and resolve upon how the council wish to respond
- EC/2022/64** Health and Safety matters
- EC/2022/65** To consider and agree, the signing of the Grass Pitch Maintenance Agreement between Bodmin Town Council and Bodmin Youth Football Club, in respect of the Football Foundation pitch improvement funding.

EC/2022/66 **CONFIDENTIAL MATTERS**

To consider passing the following Resolution in respect of the items listed below:

"That the press and public be excluded from the Meeting in accordance with Section



1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information”.

- EC/2022/67** To consider and confirm the accuracy of the Confidential minutes of the Estates committee held on 24th March 2022
- EC/2022/68** List of actions from previous confidential minutes, for update. See Appendix 2
- EC/2022/69** To agree progressing the acquisition of the land at Athelstan House and to receive solicitors’ advice accordingly.
- EC/2022/70** Staffing matters update
- New Starter
 - Succession planning – To consider and agree filling the pending vacancy of the role of craftsman, due to retirement, internally, in accordance with BTC’s Recruitment and Selection Policy

Date of next meeting 4th August 2022