



BODMIN TOWN COUNCIL

NOTICE is hereby given that a meeting of **Policy & Resources Committee** will be held on **Thursday 21st April 2022** at **6:00pm** in the Shire House Suite, to which you are summoned to attend.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Martin'.

Peter Martin
Town Clerk
LG Act 1972, Sch 12, paras 10(2)(b) and 26(2)(b)
Longfield parish Council v Wright (1918) 88LJ Ch 119
West Ham Corporation v Banado (1934)

Committee Membership

Cllr P T Cooper (Chair)
Cllr E M Ahearn
Cllr A Coppin
Cllr K J Phillips

Cllr G Mountcastle (Vice chair)
Cllr J P Cooper (Ex Officio)
Cllr D A Henderson
Cllr R Joshi
Vacancy

Prohibition of transaction of business not specified on the agenda -100B (4) of the LGA 1972 Ayles v Romsey and Stockbridge RDC (1944)

Business to be transacted:

AGENDA

PR/2022/24 A presentation by Mr M Talbot from Bodmin College.

STANDING ITEMS: -

- PR/2022/25** (a) Mayor/Chairperson's announcements
(b) To receive and record the grounds upon which apologies for absence are tendered. LGA 1972, Sch 12, para 40
- PR/2022/26** **Declarations of Interest relating to business on the agenda** – Standing Order 53 Localism Act 2011, S39 to 34
- Members to declare interests in respect of any item on the agenda
 - To consider written requests from Members for dispensations. These must be submitted to the Proper Officer in advance of the meeting date.



PR/2022/27 **Public representation session:** An opportunity for residents to make representations to Council or ask questions relating to items on this agenda. (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker). LGA 1972, ss100 and 102, Public Bodies (Admissions to meetings Act) 1960.

PR/2022/28 **Correspondence received: -**

No correspondence received.

PREVIOUS MINUTES AND ACTIONS: -

PR/2022/29 To confirm the accuracy of the minutes of the last meeting 17th February 2022.

PR/2022/30 List of actions from the previous minutes, for update.

RISK MANAGEMENT UPDATE, if received: -

PR/2022/31 To note the Risk Management update

INCOME AND EXPENDITURE UPDATES, if received: -

PR/2022/32 To note the summary of accounts for month.

PR/2022/33 To note the new budget breakdown for Community Services 2022/23.

SUB/ADVISORY COMMITTEE AND OUTSIDE BODY UPDATES, if received: -

PR/2022/34 To receive reports, updates, and information from Bodmin Council representatives on Outside bodies.

To be given at meeting.

MAIN ITEMS FOR CONSIDERATION: -

PR/2022/35 To consider and agree, if appropriate, the short-term use of rooms by the College in the Shire House or Shire Hall.

PR/2022/36 To note the replacement of CCTV camera on Mount Folly area, initiated under the scheme of delegation.

PR/2022/37 To consider and agree, if appropriate, allocated ring fenced currently held within 21-22 budget funding of £15,994 for future CCTV camera failures into 22-23 budget allocation.



- PR/2022/38** To consider and, if appropriate agree, changing the existing budget allocation of £13,200 for risk management Gant chart software to the new name of administration software found under Corporate Governance.
- PR/2022/39** To note the use of IBAB combined management system to improve administration and management efficiencies (see Admin staff report).
- PR/2022/40** To note and agree adherence to terms of reference in respect of standing committee budget virement from one section of the budget to another.
- PR/2022/41** To note, if received, recommendations from valuations of assets regarding the mayor's chain, consort chains and maces. Also, the VC medals currently held by the museum.
- PR/2022/42** To receive an update from the Charity Commission and agree the Councils position, going forward.
- PR/2022/43** To consider and, if appropriate, agree, the hire of matting and associated costs for the purpose of opening the Hillside Park Car Park.
- PR/2022/44** To note the organisational structure chart, also committee chart.
- PR/2022/45** To note the outcome of the HSBC risk investment questionnaire.
- PR/2022/46** To note the IT security update.
- PR/2022/47** To receive a report from Mr Cornelius in respect of section 106, CIL funding projects and progress.
- PR/2022/48** To note delegated payments during 2021-22.
- PR/2022/49** To consider and, if appropriate, agree a three- year contract and costs associated with play inspections.
- PR/2022/50** To note that the Queens Jubilee costs for 2022 event to be funded via £9700 remaining from Tour of Britain and anything extra to be taken from £50,000 capital projects funding allocated to Community Services.
- PR/2022/51** To consider and, if appropriate, agree adoption of the following policies.
1. Recruitment policy
 2. Equality and Diversity Policy
 3. Officer, Member protocol
 4. Updated Cemetery Policy
 5. Amendment to the adverse weather policy
- PR/2022/52** To note an update regarding the Priory car park remedial works and sign off of the work.



PR/2022/53 CONFIDENTIAL MATTERS

To consider passing the following Resolution in respect of the items listed below:

“That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information”.

CONFIDENTIAL MATTERS: -

PR/2022/54 To consider and agree, if appropriate, continuation of a Service Level Agreement or a directly employed role subject to recruitment policy for external funding projects.

PR/2022/55 To note staffing matters update.