

Bodmin Neighbourhood Plan Steering Group

Meeting Notes for meeting of 18 May 2021

Meeting commenced at 18.30.

Steering Group Members Present:

Councillors:

Jeremy Cooper (Chairman); Joy Bassett; Debbie Henderson, Phil Cooper, Mike Barbery, Graham Mountcastle

Carol Randall; Christine Howard; Colin Stevenson; Jane Tily; Hilda Blacklaw; Alan Brown; Craig Rowe; Chris Batters (till 19.00); Derek Cox;

Apologies: Cllr Pete Skea; Alan Foad; Barbara Brittain; Jennifer Cruise; Cllr Phil Brown; Fin Irwin

In attendance: Peter Martin (Town Clerk) 18.50; Louise Pinnegar (Senior Admin/MS)

NDP/2021/021 **Chairman's Announcements, correspondence**
None

NDP/2021/022 **Declarations of interest, dispensations**
No declarations or dispensations requested.

NDP/2021/023 **Update and evaluation of progress**

Specialist skills were discussed to bring forward the data into policies and chapters of the neighbourhood plan document. Chair and Town Clerk BTC have put out enquiries of interest, choice was limited by due to conflicts of interest, and reduced staffing/capacity due to COVID.

Quote received from Davies Rural Property Consultants which was shared with the group via SharePoint. That was most favourable quote, and they met the job requirements.

C Batters recommended a former planning acquaintance, the Chair asked for those details to be forwarded for the Town Clerk to contact.

No other leads have come to fruition.

Website Update

Online surveys – 325 completed

Paper survey – Chair collecting regularly from drop off points and handing back into Shire Hall

Individual members of the group have run their own small promotional campaigns

It suggested a door-to-door campaign with emphasis on hard-to-reach groups, evidencing the areas targeted.

There was concern that a good deal of the population may still not have heard about the survey despite articles in local papers, website and Facebook campaigns, and posters and banners.

Areas to Target were suggested:

- Community Hubs
- The Mayor contacting Radio Cornwall
- Post Office queue (Christine to make enquiries)
- Cinema advert
- School and College newsletters (Jane will contact Bodmin College re newsletter)
- Senior Pupils at Schools / Colleges (Jeremy will contact head)
- Bodmin Banner (Craig to contact)
- Chamber of Commerce to disseminate to their staff (Joy/Carol)
- Other local Churches away from St Pretroc's (Graham)
- Local Supermarkets (Colin to approach)
- Banners to be put in new locations (Jeremy will deal)
- Housing Associations / Cornwall Housing (Phil to contact)

Mike Barbery has been door knocking with leaflets and wondering if anyone else was prepared to join him. Other members of the group were happy to divide the town into areas to cover.

It was resolved to get some leaflets printed to door knock, and promote completing the survey via the website, or offer a printed booklet if required.

It was agreed to request funding via BTC for a print of 2000 A5 (recyclable) cards. The Chair to manage through the Town Clerk.

Carol to supply some text along the lines of the survey theme, along with BTC contact details

NDP/2021/023 **Consider extension of NDP Survey deadline and promotional strategies**

An extension to the deadline of 31 May was discussed. 31 July was agreed. Existing leaflets can be manually updated with new date.

It was agreed to form a plan for door knocking at the next meeting in person (guidelines permitting) to look at maps / divide areas up.

Many participants of the group expressed their preference for meetings via zoom when it was not necessary to meet physically.

To consider any other information the Chair considers important

Vitality Fund bid sent off, may need further information from us, will keep the group updated.

Meeting finished at 19.27.

**Next meeting: Tues 8 June 2021 at 18.30
At Shire House Suite, Bodmin**