

## **Bodmin Neighbourhood Plan Steering Group**

### **Meeting Notes for meeting of 13<sup>th</sup> July 2021**

**Meeting commenced at 18.30.**

#### **Steering Group Members Present:**

Councillors:

Jeremy Cooper (Chairman); Joy Bassett; Mike Barbery; Pete Skea; Debbie Henderson

Colin Stevenson; Jane Tily; Hilda Blacklaw;

#### **In attendance:**

Peter Martin (Town Clerk); Amanda Bright (Community Services Officer);

Alex Harrod (Community Services Manager); Nic Davis (Senior Admin)

- NDP/2021/035     **Chairman's Announcements, correspondence**  
The announcement that Keith Chapman had passed away.
- Apologies:** Cllrs P Cooper and P. Brown  
Christine Howard and Barbara Brittain
- NDP/2021/036     **Declarations of interest, dispensations**  
No declarations or dispensations requested.
- NDP/2021/037     **Update and evaluation of progress**
- NDP/2021/038     **Leafleting Campaign**  
Hi vis waist coats had been delivered and it would be advisable that councillors wear them when door-stepping.  
Distributors should introduce themselves, explain the purpose of the survey and direct people to complete it on-line, however, for those that prefer a paper copy, distributors would carry a few.  
The leaflets and survey booklets had been printed and delivered to Shire Hall and more can be obtained from here if needed.
- NDP/2021/039     **Distribution**  
Members chose the areas that they were volunteered to deliver to, and leaflets were collected and distributed to those volunteers. Jeremy would approach the Bodmin banner to see if the flier could be included in their next distribution round in the Borough View area at the end of July. Pete Skea would bring Jack and Christine Howard up to speed on the campaign and will share distribution in the Halgavor area with Pete.  
  
Jeremy will drop some flyers up to Bodmin College.
- NDP/2021/040     **Extension of NDP Survey deadline and promotional strategies**  
The previously agreed deadline of 1<sup>st</sup> September 2021 remains the cut-off date for returns.  
Cllr Skea will continue promoting the survey on the social media forums.

- NDP/2021/041 **Return Update**  
 Online surveys – approx. 300 completed  
 Paper survey – less than 100 from 2000 distributed
- But the proposals emerging from the plan will go to a referendum so there is a chance for further engagement then.
- NDP/2021/042 **Locality Funding Award**  
 An award of £9.5k from the Neighbourhood Plan Locality Fund was confirmed. The money is to be used to employ a specialist to coordinate the emerging plans within a specific time scale.
- The bid to Town Centre Regeneration Fund for £15k has not reached a decision yet.
- NDP/2021/043 **Engagement Event**  
 Graham Mountcastle and Amanda Bright had met to plan the event. They have been provided with maps and pictures of new houses to display on the day and Dave Bidgway will supervise the use of a couple of PCs where people can access the online survey. There is a social media campaign to promote the event. Jeremy offered to promote the event in his article for Bodmin Voice. All Steering Group members are encouraged to attend for some time during the event at 10-3 on 24<sup>th</sup> July 2021 in the Shire House Suite.
- Information will be provided at the event about the White Paper which outlines proposals that are emerging from Neighbourhood Plans, generally. Specifically of interest will be plans to fast track the conversion of town centre premises from retail to other uses.
- NDP/2021/044 **Locality Plan Bids received.**  
 The submissions, including the breakdown of costs, received from the architectural practices were outlined and discussed. The Locality Fund had accepted the submission from Ian Alcock. The Steering Group subsequently requested that the bid from Ian Alcock, who has been involved with the successful bid for the Town Centre Revitalisation fund, be recommended to Full Council on 22<sup>nd</sup> July 2021.
- Examples of plans from other areas are starting to be available on the Cornwall Council web site and steering group members are encouraged to look at a few.
- NDP/2021/045 **To consider any other information the Chair considers important.**  
 There was a call for volunteers to offer their support for the Tour of Britain on the weekend of the 4<sup>th</sup> and 5<sup>th</sup> of September.
- Next meeting: Tuesday 17<sup>th</sup> August 2021 at 18.30**  
**At Shire House Suite, Bodmin**
- Meeting finished at 19.32.**