



BODMIN TOWN COUNCIL

The Council Offices
Shire Hall
Mount Folly Square
BODMIN
PL31 2DQ

Our Ref:

23 September 2020

Dear Councillor,

**A MEETING OF THE POLICY AND RESOURCE COMMITTEE WILL BE HELD ON
WEDNESDAY 30 SEPTEMBER 2020 AT 6.30 P.M. – VIA Zoom-**
<https://zoom.us/j/92187592116>

I hereby give you notice of a Policy and Resource Meeting to be held on Wednesday 30 September 2020 at 6.30 p.m. via Zoom-

Yours faithfully,

(9 Committee Members to include
the 4 Committee Chairs, plus
Mayor as Ex-Officio – Quorum of 4)

Cllr P T Cooper (Chairman)
Cllr E M Ahearn (Planning Chair)
Cllr T M Barbery
Cllr J A Bassett
Cllr P Brown
Cllr J P Cooper (Ex Officio)
Cllr D A Henderson (Community
Services Chair)
Cllr A M Kerridge
Cllr K J Phillips (Estates Chair)

P Martin
ACTING TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

Person(s) wishing to record the Meeting are required to abide by the Council's Guidelines for recording, filming, broadcasting or using social media at Council meetings. These guidelines are available from the Council Offices and on the Council's website www.bodmin.gov.uk

A G E N D A

1. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES**
2. **PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda.** (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker).
3. Declarations of Interest – Members to declare interests in respect of any item on the agenda
4. To consider and agree authorising expenditure for the purpose of advertising positions in respect of Community Services
5. To consider and agree the change implications related to investment migration services mandate and a secondary signature.
6. To consider the September 2020 schedule of payments
7. To consider and agree the age debtors, report to follow.
8. To consider and agree new or updated policies including the model publication scheme
9. To consider a review of the Bodmin Town Council Website and expenditure for recommended updates to meet new legislation
10. To consider and agree registration with the markets authority for holding a Christmas Street Market on the Folly, Bodmin
11. To consider and agree, if appropriate, Health and Safety matters including consideration of expenditure for scoping building repairs and maintenance.
12. To consider and agree, if appropriate, the internal Audit report for 2019-20 and relevant actions
13. To consider and agree the insurance renewal for 2020-21 and beyond
14. To consider and review box three of the variances within the AGAR submission for 2019-20

15. **ITEMS CONTAINING EXEMPT INFORMATION** To consider passing the following Resolution in respect of the items listed below: 'That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information.'
16. To consider and agree staffing matters
17. To consider authorising expenditure for the purpose of consulting a barrister
18. To consider and, if appropriate, agree honorarium payments
19. To consider and agree IT contracts
20. To consider authorisation of a debit card arrangement
21. To consider and agree whether to continue with current DPO arrangements
22. To consider and agree proposals for the letting of Narisa Hall
23. Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.