



# BODMIN TOWN COUNCIL

The Council Offices  
Shire Hall  
Mount Folly Square  
BODMIN  
PL31 2DQ

Our Ref: SF/BB/AG-FS&PM 02/20

07 February 2020

Dear Councillor,

***A SPECIAL MEETING OF THE FINANCE, STAFFING & PERFORMANCE MANAGEMENT –  
WEDNESDAY 12 FEBRUARY 2020 – COURT 2, SHIRE HALL, BODMIN***

I hereby give you notice of a Special Meeting of the Finance, Staffing & Performance Management to be held on Wednesday 12 February 2020 at 6.30 p.m. in the Court 2, Shire Hall, Bodmin.

Yours faithfully,

P Martin  
**DEPUTY CHIEF EXECUTIVE**

**COMMITTEE MEMBERS**

Councillors  
E M Ahearn  
J A Bassett  
P T Cooper – Chairman  
J P Cooper – *Ex Officio*  
D A Henderson  
K J Phillips  
L L Frost  
A M Kerridge  
S H Kinsman

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***This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.***

***Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.***

***Person(s) wishing to record the Meeting are required to abide by the Council's Guidelines for recording, filming, broadcasting or using social media at Council meetings. These guidelines are available from the Council Offices and on the Council's website [www.bodmin.gov.uk](http://www.bodmin.gov.uk)***

# A G E N D A

Please note that this Committee must have a quorum of five people

1. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES**
2. **PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda.** (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker);
3. Declarations of Interest – Members to declare interests in respect of any item on the agenda;
4. **ITEMS CONTAINING EXEMPT INFORMATION** To consider passing the following Resolution in respect of the items listed below: 'That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information.'
5. To consider and, if appropriate, agree to recommend approval of recommendations (copy recommendations to be circulated at the meeting);
6. To consider and, if appropriate, agree to recommend implementation of the recommendations with immediate effect;
7. To consider and, if appropriate, agree to approve, if required, consultant hours to support preparation of 2019-20 end of year accounts;
8. Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.