



# BODMIN TOWN COUNCIL

The Council Offices  
Shire Hall  
Mount Folly Square  
BODMIN  
PL31 2DQ

Our Ref: SF/BB/AG-PROP 01/20

17 January 2020

Dear Councillor

**PROPERTIES COMMITTEE MEETING – THURSDAY 23 JANUARY 2020 at 6.30 P.M. – COURT 2, SHIRE HALL, BODMIN**

I hereby give you notice of a meeting of the above Committee to be held on **Thursday 23 January 2020 at 6.30 p.m.** in Court 2, Shire Hall, Bodmin.

I hope you find you are able to attend.

Yours faithfully

S M Facer  
TOWN CLERK

**COMMITTEE MEMBERS**

Councillors  
J A Bassett  
P Brown  
J P Cooper – *Ex Officio*  
P T Cooper  
A J Coppin  
L L Frost  
S H Kinsman  
K J Phillips – Chairman  
K W Stubbs

***This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.***

***Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.***

***Person(s) wishing to record the Meeting are required to abide by the Council's Guidelines for recording, filming, broadcasting or using social media at Council meetings. These guidelines are available from the Council Offices and on the Council's website [www.bodmin.gov.uk](http://www.bodmin.gov.uk)***

## A G E N D A

1. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES**

2. Declarations of Interest – Members to declare interests in respect of any item on the agenda;

3. **PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda.** (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker);

4. To consider and, if approved, adopt the Minutes of the Properties Committee Meeting held on 28 November 2019 (copy enclosed);

5. Update on the current status of key Council projects (copy report to follow), to include:

- a) Skate Park;
- b) Fair Park Toilets;
- c) Site for new cemetery;
- d) Machinery Shed;

6. Cemetery database – POSM to update;

7. Shire Hall roof woodworm infestation – POSM to update;

8. Clock tower repair works – POSM to update;

9. Priory Park Pond lights – update on repair works and to consider and, if appropriate, approve any necessary expenditure – POSM to report;

10. Canyke Meadows – to consider proposal from Barratt Homes to acquire green space (copy report to follow);

11. Proposed habitat work at Priory Park – POSM to report (copy enclosed);

12. Shire Hall roof safety training – item referred from FS&PM Committee meeting (Budgets) held on 2 January 2020 (minute ref FSPM/2020/004 refers);

13. Following approval of the recommendation from the Shire House Complex Advisory Committee (minute ref SHA2/2019/063 refers) at the Full Council meeting held on 16 January 2020, to note that Shire Hall alteration works will be absorbed into the Committee remit;

14. Risk Management Update (copy enclosed);

15. **ITEMS CONTAINING EXEMPT INFORMATION**

To consider passing the following Resolution in respect of the items listed below:

'That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information.'

16. To consider and, if approved, adopt the Confidential Minutes of the Properties Committee Meeting held on 28 November 2019 (copy enclosed);
17. To consider request for acquisition of sale of land / right of way for local resident to achieve vehicular access to rear of property (copy letter enclosed);
18. Bodmin Town Football Club – Grandstand Survey (copy report to follow);
19. Insurance update, if any;
20. Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.