



BODMIN TOWN COUNCIL

The Council Offices
Shire House
Mount Folly Square
BODMIN
PL31 2DQ

Our Ref: SF/BB/AG-PROP 06/19

21 June 2019

Dear Councillor

PROPERTIES COMMITTEE MEETING – THURSDAY 27 JUNE 2019 at 6.00 P.M. – THE SHIRE HOUSE SUITE, SHIRE HOUSE, BODMIN

I hereby give you notice of a meeting of the above Committee to be held on **Thursday 27 June 2019 at 6.00 p.m.** in the Shire House Suite, Shire House, Bodmin.

I hope you find you are able to attend.

Yours faithfully

S M Facer
TOWN CLERK

COMMITTEE MEMBERS

Councillors
J A Bassett
P Brown
J P Cooper – *Ex Officio*
P T Cooper
A J Coppin
L L Frost
S H Kinsman
K J Phillips – Chairman
K W Stubbs

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

Person(s) wishing to record the Meeting are required to abide by the Council's Guidelines for recording, filming, broadcasting or using social media at Council meetings. These guidelines are available from the Council Offices and on the Council's website www.bodmin.gov.uk

A G E N D A

1. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES**
2. Declarations of Interest – Members to declare interests in respect of any item on the agenda;
3. Election of Vice-Chairman;
4. Presentation by Bodmin Youth Football Club – update regarding grant funding project to provide new facilities;
5. **PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda.** (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker);
6. To consider and, if approved, adopt the Minutes of the Properties Committee Meeting held on 28 March 2019 (copy enclosed);
7. Correspondence, to include:
 - a) Email from local resident regarding allotment provision in Bodmin (copy email enclosed);
 - b) Any item of correspondence that the Chairman considers appropriate;
8. Update on the current status of key Council projects (copy report enclosed), to include:
 - a) Skate Park;
 - b) Fair Park Toilets – to be considered under item 10 below;
 - c) Site for new cemetery;
 - d) Machinery Shed – on hold pending further information;
9. Update on additional projects being undertaken, to include:
 - a) Priory Pond pest control;
 - b) Works to Coldharbour football pitch;
10. Fair Park toilets, to include:
 - a) To receive report from Parks & Open Spaces Manager (POSM) (copy enclosed);
 - b) RTP Schedule of Works (copy enclosed);
 - c) In light of a) and b) above, to consider and, if appropriate, authorise refurbishment project be progressed through Contracts Finder;
11. Proposed use of Narisa Lawn for summer tennis programme – POSM to report (copy enclosed);
12. Tennis Court redevelopment, to include:
 - a) To receive update on Sports England grant for multi-use ball court facility – POSM to report (copy enclosed);
 - b) Landscape design work – POSM to report (copy enclosed);
13. Buglife conservation initiative (copy report enclosed) – to include:
 - a) To consider support of Mud Snail breeding programme;
 - b) To consider proposed Bug Hunt event to be held in Priory Meadow on Friday 16 August 2019;

14. Potential partnership projects to improve habitat, biodiversity and the environment with local community groups (copy report enclosed);
15. Bodmin Beacon – to update on most recent survey report and recommendations – POSM to report (copy enclosed);
16. Request for replacement vehicle and additional vehicle for Parks Team – POSM to report (copy to follow);
17. Town Council property portfolio and future use – item referred from FS&PM Committee Meeting held on 18 April 2019 (minute ref FSPM/2019/046 refers);
18. Sports Pitch provision in Bodmin – item referred from Properties Committee meeting held on 24 January 2019 (minute ref PP/2019/016 refers);
19. Skate Park update, if any – POSM to report;
20. Risk Management Update (copy enclosed);
21. **ITEMS CONTAINING EXEMPT INFORMATION**

To consider passing the following Resolution in respect of the items listed below:

‘That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information.’

22. To consider and, if approved, adopt the Confidential Minutes of the Properties Committee Meeting held on 28 March 2019 (copy enclosed);
23. Insurance, if any;
24. Cemetery matter update – Town Clerk to report;
25. Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.