



BODMIN TOWN COUNCIL

The Council Offices
Shire House
Mount Folly Square
BODMIN
PL31 2DQ

Our Ref: SF/BB-PR.02/19

15 February 2019

Dear Councillor,

PROMOTIONS COMMITTEE MEETING – THURSDAY 21 FEBRUARY 2019 AT 10.00 AM – SHIRE HOUSE SUITE, SHIRE HOUSE, BODMIN, PL31 2DQ

I hereby give you notice of a meeting of the above Promotions Committee to be held on Thursday 21 February 2019 at 10.00 am in the Shire House Suite, Shire House, Bodmin

Yours faithfully,

S Facer
TOWN CLERK

COMMITTEE MEMBERS

Councillors
J A Bassett
J P Cooper
J Gammon
J R Gibbs
D A Henderson
A M Kerridge
S H Kinsman – *Ex Officio*
K J Phillips
P L G Skea (Chairman)

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

Person(s) wishing to record the Meeting are required to abide by the Council's Guidelines for recording, filming, broadcasting or using social media at Council meetings. These guidelines are available from the Council Offices and on the Council's website www.bodmin.gov.uk

A G E N D A

Please note that this Committee must have a quorum of three people

1. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES;**
2. Declarations of Interest – Members to declare interests in respect of any agenda item;
3. **PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda.** (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker);
4. Minutes of the Promotions Committee Meeting held on Thursday 6 December 2018 (copy enclosed);
5. Correspondence:
 - a. Email from BlueTits requesting Bodmin Town Council support to establish a Bodmin collection point for TerraCycle scheme (copy enclosed);
 - b. Email from Bodmin Town Museum regarding proposed new souvenirs (copy emails enclosed);
 - c. Any other important item of correspondence which the Chairman considers appropriate;
6. Bodmin Information Centre – Information Officer report (copy enclosed);
7. Website, to include:
 - a. Update from Information Officer regarding population of new website;
 - b. To agree a meeting time / date for the Website Working Party;
8. BTC Community Engagement Strategy – to review and, if appropriate, make recommendations to BTC Policy Committee (copy enclosed);
9. Bodmin Riding & Heritage Festival Committee – Minutes from meeting held on 9 January 2019 (copy enclosed for information);
10. Bodmin Joint St Piran Committee, to include:
 - a. Update from Executive Support Officer
 - b. To note publication of the Intention notice for road closures relating to this event. Intention notice can be seen online at:
<https://apps.roadworks.org/downloads/tm/event-intention-notice-112573459-3139933.pdf>
11. Bodmin Christmas Lights Committee – Report from the Chair and Secretary following the 2018 event (copy enclosed for information);