



BODMIN TOWN COUNCIL

The Council Offices
Shire House
Mount Folly Square
BODMIN
PL31 2DQ

Our Ref: SF/BB/AG-FS&PM (Budget) 01/19

20 December 2018

Dear Councillor,

**FINANCE, STAFFING & PERFORMANCE MANAGEMENT (BUDGET) MEETING –
THURSDAY 3 JANUARY 2019 AT 10.00 A.M. – THE SHIRE HOUSE SUITE, BODMIN**

I hereby give you notice of a Finance, Staffing & Performance Management (Budget) Meeting to be held on Thursday 3 January 2019 at 10.00 a.m. in the Shire House Suite, Bodmin.

Yours faithfully,

S M Facer
TOWN CLERK

COMMITTEE MEMBERS

Councillors
P Brown
P T Cooper
A J Coppin
L L Frost
J Gammon
A Kerridge (Chairman)
S Kinsman – *Ex-Officio*
P L G Skea
K W Stubbs

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

Person(s) wishing to record the Meeting are required to abide by the Council's Guidelines for recording, filming, broadcasting or using social media at Council meetings. These guidelines are available from the Council Offices and on the Council's website www.bodmin.gov.uk

A G E N D A

Please note that this Committee must have a quorum of five people

1. **CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES**
2. **PUBLIC REPRESENTATION SESSION – An opportunity for local residents to make representations or ask questions relating to items on this agenda.** (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker);
3. Declarations of Interest – Members to declare interests in respect of any item on the agenda;
4. The Provisional 2019-20 Local Government Finance Settlement – Department for Communities and Local Government (update if any)
5. To consider the Draft Budget for 2019/20 (copy to follow) – to include consideration of requests for financial assistance referred from various Council and Committee Meetings and to also include information received from Cornwall Council regarding Council Tax Benefit Support Grant and adjustments to the Tax Base for 2019/20 – to include:
 - Parks Department Replacement Machinery Schedule;
 - Rolling Programme of Play Area Improvements – prioritisation of BTC sites;
 - Earmarked Reserves – to consider items against BTC planned projects and commitments;
 - To consider levels of Reserves;
 - Investments - to consider the Council's investment programme;
 - Shire Hall loan repayment – to assess current repayment plan and to consider viability of early repayment of Public Works Loan (PWLB)
6. **ITEMS CONTAINING EXEMPT INFORMATION** To consider passing the following Resolution in respect of the items listed below: 'That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information.'
7. To consider any confidential budgetary items relating to the Draft Budget;
8. In light of the above, to make recommendations to Council on:
 - a) Net Expenditure to cover operational costs;
 - b) Transfers to and from reserves, including earmarked reserves; and
 - c) The Precept for the coming financial year.
9. Staffing, to include:
 - (a) Information Assistant (copy letter to follow once received);
10. Cemetery Matter – Town Clerk to update;
11. Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate