

Bodmin Town Council Schedule for the Month of September 2019

<u>Supplier</u>	<u>Invoice No</u>	<u>Expenditure Detail</u>		<u>Gross (Inc VAT)</u>	<u>Payment Reference and Value</u>
Wanna Ltd	2200086014	New Perspex Sheet for Mount Folly Display Board	Shire Hall		PAYPAL -49.74
HSBC	101	Acquiring Charges 01/06 - 28/06/19	Administration		DD -85.75
Ebay	119-12970935340034	Selling Fees for Various Disposal Auctions	Administration		PAYPAL -163.49
Petty Cash		Petty Cash Reconciliation and Replenishment - July	Administration		Debit Card -63.81
Bristol Energy		Various Electricity Charges - June	Various		DD -230.56
E.On	H1772D5603	Electricity Charge 07/07 - 04/08/19	Narisa Hall		DD -33.67
Eden Project	INV-02337-X9S4J4	Ticket Sales Less Commission	The Information Centre		DD -43.61
Bristol Energy		Various Electricity Charges - July	Various		DD -338.06
Bristol Energy	500080712	Electricity Charges - July	Shire House Suite		DD -521.75
Bristol Energy	500080920	Electricity Charges - July	Shire Hall		DD -582.76
Ebay		Refund of Payment for Cancelled Sale - Backhoe	Gen Parks & Open Spaces		PAYPAL -1,242.91
Computershare	C-0002946776	Childcare Voucher - August	Administration		DD -22.04
HMRC		P32 - Month 4	Administration		Bacs -6,696.33
Cornwall Council		Building Regulation Fee - Flat Roof Repairs	Shire House		Debit Card -528.00
Visit Cornwall	2741-5284	Membership Fee 25/08 - 25/09/19	Bodmin Information Centre		Debit Card -9.30
MHR	SIN085801	Payroll Processing Charges - July 2019	Various		DD -121.50
MHR		Salaries - Month 5	Various		ACH -30,498.89
Cornwall Council		Superannuation - Month 5	Various		ACH -10,287.07
Cornwall Council	800400643	Business Rates - September	Priory Car Park		DD -1,350.00
Cornwall Council	80049335X	Business Rates - September	Shire Hall		DD -859.00
Cornwall Council	800421296	Business Rates - September	Shire House		DD -1,571.00
Cornwall Council	800412955	Business Rates - September	Berry Lane Cemetery		DD -710.00
Cornwall Council		Various Business Rates - September	Various		DD -868.00
Teletrac Navman	91737380	Monthly Vehicle Tracker Subscription Fee - September	Gen Parks & Open Spaces		DD -105.60
South West Water		Various Water Rates 02/07 - 06-07/08/2019	Various		DD -604.31
Petty Cash		Petty Cash Reconciliation and Replenishment - August	Administration		Debit Card -113.56
O2	38188881	Monthly Mobile Line Rental Charges	Admin		DD -9.80
EE	V01663839243	Mobile Phone Line Rental - Parks Team, Town Clerk, CPI and Caretaker	Various		DD -179.30
E.On	H178367978	Electricity Charge 04/08 - 21/08/19	Narisa Hall		DD -33.29
Cornwall Council		DEA Deduction - Month 5	Administration		4300001677 -29.57
DWP		Maintenance Deduction - Month 5	Administration		4300001678 -100.00
HSBC	7151038	Business Current Account Bank Charges - May, June and July	Admin		DD -39.60
HSBC	7119903	HSBC Payroll Electron Charges - July	Admin		DD -18.52
Fuel Genie	3654597	Fuel for Council Vehicles and Machinery - August	Gen Parks & Open Spaces		DD -25.14
Dual Energy	1815801	August Electricity Charge - Cells	Shire Hall		DD -65.00
Bristol Energy		Various Electricity Charges - August	Various		DD -1225.71
HSBC	102	Acquiring Charges 01/08 - 30/08/19	Administration		DD -111.07
Cyclescheme Ltd	W458310	Cyclescheme Certification Code: N00792393597	Administration		4300001679 -571.91
Eden Project	INV-02389-H8P8R3	Eden Tickets - August	Bodmin Information Centre		DD -65.42
		Out of Committee Total			-60,175.04

<u>Supplier</u>	<u>Invoice No</u>	<u>Expenditure Detail</u>		<u>Gross (Inc VAT)</u>	<u>Payment Reference and Value</u>
Abbey Access Ltd					4300001680 -789.99
	11646	Champion 730001i-P Inverter Premier Petrol Generator	Gen Com Parks & Open Spaces	789.99	
ACAS					4300001681 -220.00
	12/15725	2 x Places at ACAS Employment Update Course - 24/09/2019 Town Clerk & Responsible Finance Officer	Administration	220.00	
AP Occupational Health Ltd					4300001682 -430.00
	201	1 x Days Onsite HAVS Occupational Health Screening 09/08/19	Gen Com Parks & Open Spaces	430.00	
Association of Accounting Technicians					4300001683 -99.00
	20231543	Annual Membership Renewal Fee - Accounts Assistant	Administration	99.00	
Ball Colegrave Ltd					4300001684 -304.51
	97654241	Various Bedding Plants for Town Displays	Flowerbeds and Floral Displays	304.51	
Bodmin Nursery					4300001685 -182.99
	INV-0072	9 x Bags of Compost, 4 x Bags of Chicken Manure and 1 x Plant Dibber	Flowerbeds and Floral Displays	70.99	
	INV-0076	Various Perennial Plants and Bulbs - Dennison Road Car Park Volunteer Project	Gen Com Parks & Open Spaces	112.00	
Bodmin Town Football Club					4300001686 -141.03
	RJL/SWW/25	Water Consumption for Machinery Shed 14/06 - 28/08/19	Gen Com Parks & Open Spaces	141.03	
Bodmin College					4300001687 -420.00

	AC1006309 Printing of Vision Documents	General Mayoral & Civic	420.00	
Brandon Hire			4300001688	-119.67
	7142747 1 x Pair of Safety Boots	Gen Com Parks & Open Spaces	39.89	
	7142746 2 x Pairs of Safety Boots	Gen Com Parks & Open Spaces	79.78	
John Brady Agencies			4300001689	-34.56
	111516 Items for Resale	Bodmin Town Museum	34.56	
Buglife Services			4300001690	-468.00
	105 1 x Days Bug Hunt Event - 3 x Sessions 30/08/19	Gen Com Parks & Open Spaces	468.00	
City Electrical Factors Ltd			4300001691	-34.37
	BOD/250145 6 x 6w LED Candle and 2 x 16w 2Pin Light Bulbs	Shire House Complex	34.37	
Classic Fire Ltd			4300001692	-360.00
	27487 Annual Fire Alarm Contract Renewal	Shire Hall	360.00	
Cornwall Council			4300001693	-1858.04
	98278377 Legal Fees Relating to Various Matters - June	Various	448.88	
	98278666 15x Seagull Sacks for Resale	Bodmin Information Centre	45.00	
	98279550 Legal Fees Relating to Various Matters - July	Various	1364.16	
Cormac Solutions Ltd			4300001694	-10584.18
	IN089581 Cleaning Contract Services - July	Priory Toilets	772.76	
	IN089759 Cleaning Contract Services - July	Fair Park Toilets	628.31	
	IN089580 Cleaning Contract Services - July	Higher Bore Street Toilets	628.31	
	IN090174 Installation of 2 x Agility Trails Play Equipment	Fair Park (Play Area)/Priory Park (Play Area)	8554.80	
Corserv Ltd			4300001695	-367.66
	IG0000460 Fuel for Council Vehicles and Machinery - 29/07 -25/08/19	Gen Com Parks & Open Spaces	367.66	
Cornwall Environmental Consultants Ltd			4300001696	-1554.00
	10976 Concept Landscape Design at Old Tennis Courts Site	Gen Com Parks & Open Spaces	1554.00	
Countryside Jobs Service			4300001697	-76.80
	19729 Advertising of Parks Team Vacancy	Administration	76.80	
E.On - Unmetered supplies			4300001698	-94.70
	H178C0F92D Electricity Charges for Street Lighting - August	Priory Park/Fair Park	94.70	
Fenland Leisure Products Ltd			4300001699	-48.00
	SIN032615 4 x Shackle & Bush Assemblies - Nest Swing Seat Repairs	Lower Midway Road (Play Area)	48.00	
Ricoh UK Ltd			4300001700	-346.86
	101437193 Quarterly Photocopier Leasing Charges	Bodmin Information Centre	200.42	
	101434642 Quarterly Photocopier Leasing and Usage Charges	Administration	146.44	
Jewson Limited			4300001701	-103.95
	3630/00131364 2.5L Black Metal Paint and 2L of White Spirit - Bench Refurbishment	Street Furniture	70.49	
	3630/00131642 200 x Speed Drive Screws and 1 x Sheet of Shuttering Plywood - Vandalism Repairs	Fair Park Toilets	33.46	
Kestrel Guards			4300001702	-276.00
	285860 Guard Cover for Room Hire - Bingo 09/08/19	Shire House Complex	30.00	
	285875 Evening Guard Patrols - 09 & 10/08/19	Narisa Hall	14.40	
	286023 Evening Guard Patrols - 16 & 17/08/19	Narisa Hall	14.40	
	286043 Guard Cover for Room Hire - Bingo 16/08/19	Shire House Complex	56.40	
	286453 Daily Guard Patrols - Week Ending 25/08/19 (Circus Visit) and Evening Guard Patrols 23 & 24/08/19	Fair Park/Narisa Hall	57.60	
	286424 Guard Cover for Room Hire - Bingo 23/08/19	Shire House Complex	30.00	
	286768 Evening Guard Patrols - 30 & 31/08/19	Narisa Hall	14.40	
	286837 Guard Cover for Room Hire - Bingo 30/08/19	Shire House Complex	30.00	
	287070 Evening Guard Patrols - 06 & 07/09/19	Narisa Hall	14.40	
	287575 Evening Guard Patrols - 13 & 14/09/20	Narisa Hall	14.40	
Mason Kings			4300001703	-1622.84
	434312 400 Mile Service of John Deere 4066R Tractor	Gen Com Parks & Open Spaces	994.41	
	434354 250 Mile service of John Deere 4066R Tractor	Gen Com Parks & Open Spaces	628.43	

Stephanie Meads			4300001704	-225.00
	111 Museum Curatorial Support Services 01/04 - 30/06/19	Bodmin Town Museum	225.00	
Microtest			4300001705	-272.51
	96171 Office Phone and Broadband Charges 07/09 - 06/10/19	Administration	57.59	
	96169 18 x Voice Cloud Licence Fees 18/09 - 17/10/19	Administration	214.92	
Occupational Health South West			4300001706	-330.00
	7007 HAVS Occupational Health Referral Assessments 2 x Parks Team	Gen Com Parks & Open Spaces	330.00	
Ocean Star Media Ltd			4300001707	-60.00
	SI-93 1 x Years Advertising on Explore Days Out Website	Bodmin Town Museum	60.00	
Officesmart			4300001708	-475.66
	74326 1x Soft Shell Jacket with BTC Logo	Gen Com Parks & Open Spaces	34.74	
	74327 2 x Boxes of White A4 Paper, 1 x Ream of White A3 Paper and 100 x Treasury Tags	Administration	46.51	
	74152 100 x A4 Laminating Pouches, 4 x Reams of A4 White Paper, 6 x Rolls of Parcel Tape, 25 x Transfer Folders & 150 x Plasters	Shire House Complex/Bodmin Town Museum	65.36	
	74368 12 x Post It Notes	Administration	16.90	
	74421 1x Hi-Vis Waterproof Trouser	Gen Com Parks & Open Spaces	11.40	
	74367 1x Wall Planner	Poorsfield	4.78	
	74510 8 x Boxes of Refuse Sacks	Gen Com Parks & Open Spaces	220.03	
	74892 1 x Monitor Riser, 2 x Lilac A4 White, 1 x A4 Diary, 18 x Post It Notes	Administration	75.94	
Phoenix Print (Bodmin) Ltd			4300001709	-108.00
	33191 1 x Car Park and 1 x Bike Hire Banners	Priory Car Park	108.00	
PHS Washrooms			4300001710	-744.66
	66965211 Annual Renewal Fee for Supply and Servicing of 2 x 5L Sharps Bins	Fair Park Toilets	212.76	
	66965210 Annual Renewal Fee for Supply and Servicing of 2 x 5L Sharps Bins	Higher Bore Street Toilets	212.76	
	66965209 Annual Renewal Fee for Supply and Servicing of 3 x 5L Sharps Bins	Priory Car Park	319.14	
Reach Publishing Services Limited			4300001711	-41.76
	4903181 Advertising of AGM in Cornish Guardian	Bodmin Town Museum	41.76	
RTP Surveyors Ltd			4300001712	-300.00
	INV021635 Drawing up Specification of Fair Park Toilet Refurbishment Specification 01/07 - 30/08/19	Fair Park Toilets	300.00	
SSE Contracting Ltd			4300001713	-178.20
	SHE889968 Quarterly Routine Maintenance of Street Lighting	Gen Com Parks & Open Spaces	178.20	
G4S Cash Solutions (UK) Limited			4300001714	-495.36
	2353356 Cash Collection and Processing Charges - October	Priory Car Park	495.36	
SUEZ Recycling and Recovery UK Ltd			4300001715	-96.54
	31641710 Trade and Recycling Waste Collections - August	Shire House Complex	96.54	
South West Loos			4300001716	-52.80
	39384 Hire of Portable Toilet Unit and 2 x Service Visits	Poorsfield	52.80	
Spot On Supplies Ltd			4300001717	-126.50
	21475895 15 x Packs of Hand Towels, 12 x Packs of Mini Jumbo Toilet Rolls, 6 x Antibac Sprays and 2 x Air Freshener Refills	Shire House Complex	74.54	
	21476231 12 x Automatic Air Freshener Refills	Shire House Complex	51.96	
Steve Andrews Tyres Ltd			4300001718	-20.00
	BO0000054916 1 x Tyre Puncture Repair - Peugeot Boxer	Gen Com Parks & Open Spaces	20.00	
Tinten on Farm Composting Ltd			4300001719	-471.22
	SI-8703 4 x Loads of Green Waste for Recycling	Priory Park	201.48	
	SI-8774 1 x Load of Green Waste for Recycling	Priory Park	44.69	
	SI-8798 5 x Loads of Green Waste for Recycling	Priory Park	225.05	
Tudor Environmental			4300001720	-2332.42
	IN0030234 1x Medium Husqvarna Helmet and 3 x Chainsaw Gloves	Gen Com Parks & Open Spaces	127.61	
	IN0030392 1 x Safety Boots, 1 x Secateurs Holster, 4 x Box of Nitrile Gloves, 200ml Oil, 6 x Stop/Go Boards & 9 x Road Ahead Closed Signs	Community Promotions/Gen Com Parks & Open Spaces	683.22	
	IN0032327 1 x Wheel Barrow, 1 x Dustpan/Brush, 2 x Forks, 1 x Budding Knife, 2 x Buckets, 1 x Hedging Shears & 1x Bypass Loopers	Gen Com Parks & Open Spaces	250.27	
	IN0033817 2 x Flamstor Cabinets, 2 x Man at Work Signs and 1 x Hazard Warning Sign	Gen Com Parks & Open Spaces	1271.32	

Turnaround Cleaning					4300001721		-1360.80
	3586	Cleaning Contract Services - August		Shire House Complex	1360.80		
Ventilation Services					4300001722		-325.00
	BC2281	Deep Clean and Sanitise of the Main Kitchen Extractor and Canopy		Shire House Complex	325.00		
Vincent Tractors Ltd					4300001723		-19375.00
	176283	New Kubota F3090 Mowing Machine with Trimax Front Flail and Road Registration		Gen Com Parks & Open Spaces	23875.00		
Viridor Waste Management Ltd					4300001724		-800.16
	00002876489AB	Hire of Skip and 2 x Collections Charges - August		Gen Com Parks & Open Spaces	785.16		
	00002876488AB	Duty of Care Charge - August		Gen Com Parks & Open Spaces	15.00		
Zurich Municipal					4300001725		-440.93
	40067537	Annual Insurance Premium Renewal 14/09 - 13/09/20		Priory Grandstand	440.93		
T Clarke South West Ltd					4300001726		-1130.40
	SL-19090082	Annual Intruder Alarm Contract Renewal Fee		Shire House Complex	1060.80		
	SL-19090157	Call Out to Set up User Code on Intruder Alarm - Machinery Shed		Gen Com Parks & Open Spaces	69.60		
Unison					4300001727		-21.20
		Employee Deductions - Month 5		Administration	21.20		
National Express					4300001728		-908.26
	218905	Ticket Sales Less Commission		Bodmin Information centre	908.26		
Cornish Riviera Box Office					4300001729		-82.82
	Bodmin 201907	Ticket Sales Less Commission		Bodmin Information Centre	82.82		
L Newberry					4300001730		-9.00
		Exhibition Agency Sales Less Commission		Bodmin Information Centre	9.00		
L Reynolds					4300001731		-33.16
		Agency Sales Less Commission		Bodmin Information Centre	33.16		
S Pascoe beard					4300001732		-14.40
		Agency Sales Less Commission		Bodmin Information Centre	14.40		
E Jay					4300001733		-15.00
		Agency Sales Less Commission		Bodmin Information Centre	15.00		
D James					4300001734		-25.00
		Agency Sales Less Commission		Bodmin Information Centre	25.00		
L Jones					4300001735		-30.72
		Agency Sales Less Commission		Bodmin Information Centre	30.72		
S Barr					4300001736		-10.88
		Agency Sales Less Commission		Bodmin Information Centre	10.88		
S Vivian					4300001737		-9.25
		Agency Sales Less Commission - Older Than 3 months		Bodmin Information Centre	9.25		
I Omori					4300001738		-29.00
		Agency Sales Less Commission		Bodmin Information Centre	29.00		
PKF					4300001739		-2,400.00
	SB20192544	Annual Governance and Accountability Return and Audit of 2018/19 Accounts		Administration	2,400.00		
M Zsoter						124179	-16.67
		Refund of Over Payment of Parking Permit		Priory Car Park	16.67		
						September Schedule Total	-53,905.43
						Total	-114,080.47