

Bodmin Town Council Schedule for the Month of November 2018

<u>Name</u>	<u>Details</u>	<u>Department</u>	<u>Payment Ref</u>	<u>Amount</u>
Town Council	Replenishment of Petty Cash - September	Administration	Debit Card	-165.51
Ebay	6m LED Lights	Christmas Lights	Paypal	-22.66
Eden Project	Ticket Sales Less Commission	The Information Centre	DD	-243.14
Computershare	Childcare Voucher - October	Administration	DD	-22.04
Cornwall Council	Superannuation - September	Administration	BACS	-10,583.28
HMRC	P32 - September	Administration	BACS	-6,023.56
British Gas	Gas Charges 04/09 - 01/10/18	Shire Hall	DD	-13.81
British Gas	Gas Charges 04/09 - 01/10/18	Shire House	DD	-78.18
E.On	Electricity Charges 11/09 - 07/10/18	Narisa Hall	DD	-32.07
St Petrocs Church	Donations Towards Christmas Tree Festival & Remembrance 100 Floodlighting	Mayoral & Civic	4300001104	-170.00
Teletrac Navman	Re- Installation of Vehicle Trackers - Peugeot Boxer Van and John Deere 4066R Tractor	Gen Parks & Open Spaces	DD	-192.00
Linkedin	Advertising of ESO Job Vacancy	Administration	Paypal	-174.85
Datasharp	Monthly Phone Line Rental and Call Charges	Administration	DD	-203.41
Plusnet	Monthly Broadband, Phone Line Rental and Call Charges	Bodmin Town Museum	DD	-38.17
MHR	Payroll Processing Charges - September	Various	DD	-129.60
MHR	Salaries - October	Various	ACH	-29,372.18
Amazon	2 x Roofing Screws with Cap - Mural Installation	Gen Parks & Open Spaces	Paypal	-6.75
South West Water	Water Rates 20/07 - 31/08/18	Bodmin in Bloom/ Pooresfield	DD	-42.85
Teltrac Navman	Monthly Vehicle Tracker Subscription Fee	Gen Parks & Open Spaces	DD	-105.60
Cornwall Council	Business Rates - November	Various	DD	-5,407.00
British Telecom	Broadband Charges - October	Administration	DD	-84.60
O2	Monthly Mobile Line Rental Charges	Various	DD	-18.10
Town Council	Replenishment of Petty Cash - October	Administration	Debit Card	-78.08
Ebay	Refund for Cancelled Order - 6m LED Lights	Christmas Lights	Paypal	22.66
EE	Mobile Phone Line Rental - Parks Team, Town Clerk, CPI and Caretaker	Various	DD	-173.93
Dual Energy	Monthly Electricity Payment Plan Instalment	Various	DD	-1,491.00
Fuelgenie	Fuel for Council Vehicles and Machinery - October	Gen Parks & Open Spaces	DD	-108.38
HSBC	Electron Bacs Charges - September Payroll	Administration	DD	-18.85
South West Water	Water Rates Refund - Incorrect Estimated Reads	Coldharbour	DD	1,399.99
		Out of Committee Total		-53,576.95
<u>Name</u>	<u>Details</u>	<u>Department</u>	<u>Payment Ref</u>	<u>Amount</u>
Aggregate Industries UK Ltd	1.5 m3 of Ready Mixed Concrete - Play Equipment Installation	Berryfields (Play Area)	4300001105	-165.34
Association of Accounting Technicians	Annual Subscription Renewal - Accounts Assistant	Administration	4300001106	-151.00
Brandon Hire	Hire of 2 x Generators - RAF 100 Event Hire of 20 x Fence Panels Feet and Clips - Play Equipment Installation	General Mayoral & Civic Berryfields (Play Area)	4300001107	-710.55
Charterwood	Review of Lease Against Heads of Terms Market Valuation of Ice Cream Bay	Narisa Hall Priory Car Park	4300001108	-450.00
Classic Fire Ltd	Annual Central Battery Service Fee	Shire Hall	4300001109	-600.00
Cornwall Council	Quarterly Maintenance of CCTV System	CCTV	4300001110	-3677.44

	Legal Fees in Relation to Land Registry Application Legal Fees in Relation to Lease Negotiations	Victoria Park Narisa Hall		
Cormac Solutions Ltd	12 x Yellow Sign Stickers Fuel for Council Vehicles 01/10 - 28/10/18	General Mayoral & Civic Gen Com Parks & Open Spaces	4300001111	-894.77
Cornwall Window Cleaning	Cleaning of External Windows	Shire Hall	4300001112	-72.50
Datasharp UK Ltd	12 Months Telephone System Software Support	Shire Hall/Shire House	4300001113	-290.66
Duchy Cemetery's Ltd	Preparation of 3 x Graves for Burials	Gen Com Parks & Open Spaces	4300001114	-1140.00
Eager Beaver Tree Services	Dismantle and Removal of Willow Tree Dismantle and Removal of Sycamore Tree Coppice Works on Hedge Row Sycamore Trees	Gen Com Parks & Open Spaces Gen Com Parks & Open Spaces Priory Car Park	4300001115	-1848.00
E.On - Unmetered supplies	Street Lighting Electricity Charges - October	Fair Park/Priory Park	4300001116	-76.70
Festive Lighting Ltd	56m Warm White, 6m Blue and 6m Green LED Rope Lights	Christmas Lighting	4300001117	-271.96
Fleurtations	Hand-tied Bouquet for Community Volunteer Award Presentation	General Mayoral & Civic	4300001118	-36.00
Hutton & Rostron Environmental Investigations Ltd	Onsite Servicing of Curator Monitoring System Including New PC & Software Upgrade	Shire Hall	4300001119	-7020.00
Jewson Limited	1 x Heavy Duty Glue, 8 x L Brackets and 4 x Ratchet Tie Downs 10 x Sawn Roof Batten - Play Equipment Installation	Town Clocks Berryfields (Play Area)	4300001120	-127.95
KBM Fire Safety Services	Fire Safety Report - Shire Hall	Shire Hall	4300001121	-50.00
Kestrel Guards Kestrel Guards Kestrel Guards Kestrel Guards	Annual Keyholder Contract renewal Intruder Alarm Call Out Fee - 24/09/18 Guard Cover for Room Bookings 12/10 - 02/11/18 Guard Patrols 12/10 - 03/11/18	Shire Hall/Shire House Complex Shire Hall Shire House Complex Narisa Hall	4300001122	-366.00
The Lighthouse	3 x 50W MR16 Bulbs and 1 x Vacuum Cleaner Head	Shire Hall	4300001123	-20.80
Memorabilia Pack Company Ltd	Items for Resale	Bodmin Town Museum	4300001124	-101.00
Michaels Civic Robes	Cleaning and Refurbishment to Town Clerk, Town Crier, Macebearers & Deputy Mayors Robes	General Mayoral & Civic	4300001125	-1845.00
National Pen	Items for Resale	Bodmin Town Museum	4300001126	-77.94
Officesmart	Various Cleaning and Domestic Supplies Various Stationery 1 x A4 Floor Stand	Shire House Complex Administration The Information Centre	4300001127	-182.47
Parkeon Ltd	Annual Maintenance Contract for 4x Pay & Display Machines	Priory Car Park	4300001128	-2760.06

Phoenix Print (Bodmin) Ltd	Design and Printing of 5,000 Bodmin Community Network Leaflets and Folders	The Information Centre	4300001129	-5616.00
RAC Motoring Services	1 Years Roadside Assistance and Relay Contract - Berlingo Van	Gen Com Parks & Open Spaces	4300001130	-127.99
T Richards & Sons	Repairs to Tarmac in Car Park	Priory Car Park	4300001131	-4416.00
Trade UK	28 x Packs of Cable Ties 8 x Pairs of Gloves, 1 x Pair of Work Shoes and 5L Screen Wash 30m Garden Wire - Remembrance 1 x Overhead Door Closer, 1 x Trowel and 25 x Fluorescent Starters	Christmas Lights Gen Com Parks & Open Spaces General Mayoral & Civic Shire House Complex	4300001132	-221.97
G4S Cash Solutions (UK) Limited	Cash Collection and Processing Charges for Pay & Display Machines - December	Priory Car Park	4300001133	-465.12
Services for Tourism Ltd	2 x Tickets for Cornwall Tourism Awards	The Information Centre	4300001134	-177.60
SUEZ Recycling and Recovery UK Ltd	39 x Confidential Waste Shredding Bags Trade and Recycling Waste Collections - October	Administration Shire House Complex	4300001135	-388.84
South West Loos	Hire of Portable Toilet Unit and 2 x Service Visits	Poorsfield	4300001136	-52.80
Sowden & Sons Roofing	Repairs to Leak in Flat Roof	Shire House Complex	4300001137	-55.20
Spot On Supplies Ltd	Various Cleaning and Domestic Supplies	Shire House Complex	4300001138	-131.28
Team Maintenance Services Ltd	Carry Out Various Tree Works Including to Clear CCTV Camera Sight	St Lawrences Churchyard	4300001139	-660.00
Tinten on Farm Composting Ltd	1 x Load of Green Waste for Recycling 2 x Loads of Green waste for Recycling	Coldharbour Pavillion & Pitches Priory Park	4300001140	-159.23
Tudor Environmental	Various Parts to Maintain Chainsaws 3 x Coveralls and 4 x Heavy Duty Tubs	Gen Com Parks & Open Spaces	4300001141	-172.48
Turnaround Cleaning	Cleaning of Offices, Public Areas and Bathrooms - October	Shire House Complex	4300001142	-1117.80
Vincent Tractors Ltd	Repair to Oil Leak on Tractor Back Hoe and Wiring on Kubota F3690.	Gen Com Parks & Open Spaces	4300001143	-212.29
Viridor Waste Management Ltd	Hire of Skip and 3 x Collections of Waste - October	Gen Com Parks & Open Spaces	4300001144	-1106.26
Lorna Wiles Textiles	Items for Resale	The Information Centre	4300001145	-141.84
Unison	Employee Deductions - October	Various	4300001146	-30.90
Cornwall Council	DEA Deduction - October	Administration	4300001147	-55.60
National Express	Ticket Sales Less Commission	The Information Centre	4300001148	-1,670.98

Cornish Riviera Box Office	Ticket Sales Less Commission	The Information centre	4300001149	-38.08
R Boardman	Agency Sales Less Commission	The Information Centre	4300001150	-28.80
S Pascoe Beard	Agency Sales Less Commission	The Information Centre	4300001151	-19.20
I Omori	Agency Sales Less Commission	The Information Centre	4300001152	-17.60
Rotary Club of Bodmin	Floodlighting of Beacon on Remembrance 100	Mayoral and Civic	4300001153	-499.99
Royal British Legion	2 x Type F and 2 x Type L Poppy Wreaths	Mayoral and Civic	0000124171	-65.00
International Association of Bookkeepers	Annual Membership Renewal - RFO	Administration	Debit Card	-109.00
		November Schedule Total		<u>-40,693.99</u>
		Total		<u><u>-94,270.94</u></u>