

Bodmin Town Council Schedule for the Month of May 2019

<u>Supplier</u>	<u>Invoice No</u>	<u>Department</u>	<u>Gross (Inc VAT)</u>	<u>Payment Reference and Value</u>
HSBC	6827288 HSBC Payroll Electron Charges	Administration		DD -18.74
E.On	H16FE8457F Electricity Charge 05/03 - 29/03/19	Narisa Hall		DD -24.54
Computershare	C-0002888163 Childcare Voucher - April	Administration		DD -22.04
Bristol Energy	500060352 Electricity Charge 01/03 - 31/03/19	Hire Bore Street Toilets		DD -129.60
ICO	Z6680217 Renewal Fee for 2019/20	Administration		DD -55.00
Datasharp	389286 Monthly Phone Line Rental and Call Charges	Administration		DD -8.20
Bristol Energy	500060441 Electricity Charge 01/03 - 31/03/19	Priory Toilets		DD -0.68
MHR	SIN078169 Payroll Processing Charges - March 2019	Various		DD -125.28
MHR	Salaries - Month 1	Various	BACS	-31,949.28
Cornwall Council	Superannuation - Month 1	Various	BACS	-11,187.16
Cornwall Council	800400643 Business Rates - May	Priory Car Park	DD	-1,350.00
Cornwall Council	80049335X Business Rates - May	Shire Hall	DD	-859.00
Cornwall Council	800421296 Business Rates - May	Shire House	DD	-1,571.00
Cornwall Council	800412955 Business Rates - May	Berry Lane Cemetery	DD	-710.00
Cornwall Council	Various Business Rates - May	Various	DD	-868.00
South West Water	9064887228 Water Rates 08/11/2018 - 29/03/2019	Poorfield	DD	-32.47
South West Water	9064561755 Water Rates 15/11/2018 - 29/03/2019	Fair Park Toilets	DD	-16.77
South West Water	9063884379 Water Rates 05/12/2018 - 08/03/2019	Shire Hall	DD	-70.78
South West Water	9064559359 Water Rates 10/11/2018 - 29/03/2019	Dennison Road Toilets	DD	-6.37
South West Water	9064560867 Water Rates 01/12/2018 - 29/03/2019	Narisa Hall	DD	-11.57
South West Water	9063884360 Water Rates 05/12/2018 - 29/03/2019	Shire House Suite	DD	-80.59
Teletrac Navman	91614920 Monthly Vehicle Tracker Subscription Fee - May	Gen Parks & Open Spaces	DD	-105.60
Parcel 2 Go	TX-42755304 Postage Cost to Return Swing Chains to Supplier	Gen Parks & Open Spaces	DD	-13.93
Dual Energy	Monthly Electricity Payment Plan - Credits following Meter Reading Correction	Shire House	DD	422.53
O2	26853618 Monthly Mobile Line Rental Charges	Various	DD	-9.80
EE	Mobile Phone Line Rental - Parks Team, Town Clerk, CPI and Caretaker	Various	DD	-187.76
Tommark Press	Refund of SOR books	VIC	BACS	64.97
HSBC	6886205 Payroll Electron Charges - March	Administration	DD	-18.74
Dual Energy	1721199 Electricity Charges Instalment - CAB Office	Shire Hall	DD	-65.00
HSBC	00-191555-2-3451082-1 Petty Cash - April	Administration		Debit Card -119.10
Fuel Genie	3475532 Fuel for Council Vehicles and Machinery - April	Gen Parks & Open Spaces	DD	-105.21
Dual Energy	1378797 Gas Charges 01/04 - 30/04/19	Shire Hall	DD	-407.62
Dual Energy	1378798 Gas Charges 01/04 - 30/04/19	Shire House	DD	-683.54
Bristol Energy	Various Electricity Charges for April	Various	DD	-1,442.27
HSBC	98 Acquiring Charges 30/03 - 30/04/19	Administration	DD	-75.46
E.On	H1722557E5 Electricity Charge 29/03 - 05/05/19	Narisa Hall	DD	-57.34
HMRC	P32 - Month 1	Administration	BACS	-7,636.77
Computershare	C-0002903747 Childcare Voucher - April	Administration	DD	-22.04
Dropbox	ZPRDX3JCHK8V Annual Business User Licence Renewal Fee	Administration	PAYPAL	-432.00
	Out of Committee Total			-59,991.75

<u>Supplier</u>	<u>Invoice No</u>	<u>Expenditure Detail</u>	<u>Gross (Inc VAT)</u>	<u>Payment Reference and Value</u>
Arrow Lifts Ltd	33351	Routine Servicing of 3 x Stair Lifts		4300001461 -216.00
Association of Accounting Technicians	10052005	Annual Membership Renewal Fee - Accounts Technician	216.00	Shire House Complex/Shire Hall
Aston Reef	90.20.00700	Display Energy Certificate Data Submission 2014-2018	158.00	Administration
	90.20.00701	Display Energy Certificate 2019	750.00	Shire House Complex
Atmosphere	6080411	Items for Resale	150.00	Shire House Complex
B & S Chains (Midlands) Ltd	32177	2 x Sets of Fiat Swing Chains and 20 x Nylon Bushes	10.80	Bodmin Town Museum
	32189	Adjustment to Returned Swing Chains	195.79	Fair Park (Play Area)
	32211	8 x D Swing Shackles	26.35	Fair Park (Play Area)
M & M Baldwin	19039	Items for Resale	25.27	Fair Park (Play Area)
Beacon Locksmiths	19290	Cutting of 8 X Keys	40.00	Bodmin Town Museum
	19308	Cutting of 3 x Keys	32.00	Shire Hall
Bodmin Nursery	INV-003	6 x Bags of Compost	10.00	Gen Com Parks & Open Spaces
	INV-004	Various Bedding Plants, Seeds and Twine	36.00	Flowerbeds and Floral Displays
	INV-0007	3 x Bags of Compost	287.49	Gen Com Parks & Open Spaces
	INV-0012	12 x Bags of Compost	18.00	Flowerbeds and Floral Displays
Brandon Hire	100127897	2 x Weeks Hire of Petrol Plate Compactor - Hard Standing Repairs	54.00	Flowerbeds and Floral Displays
John Brady Agencies	110203	Items for Resale	127.40	Fair Park
Callycombe Aggregates Ltd			156.67	Bodmin Town Museum
				4300001471 -133.52

	1166 8 x Loads of 25mm Clean Stone Chippings - Hard Standing and Path Repairs	Fair Park/Beacon Local Nature Reserve	118.08	
	1378 1 x Load of 25mm Clean Stone Chippings - Path Repairs	Berryfields (Play Area)	15.44	
CATA			4300001472	-840.00
City Plumbing Supplies Ltd	1141 Annual Membership Renewal Fee	Bodmin Information Centre	840.00	
	AAY066 1 x Toilet Seat, 10 x Stanley Knife Blades and 1 x Tube of Glue	Priory Toilets/Gen Com Parks & Open Spaces	49.89	4300001473
Classic Fire Ltd		Health & Safety	535.98	-535.98
Cornwall Association of Local Councils	26710 Annual Servicing and Replacement/Exchanges of 4 x Fire Extinguishers			4300001475
	1920-228 1 x Place on Cemetery Management Training Course - Executive Support Officer	Administration	150.00	-150.00
Cornwall Council				4300001476
	98271599 Legal Fees for Various Matters	Coldharbour Pavilion & Pitches/Victoria Square	202.80	-602.04
	98272157 Annual Pension Added Years Recharge	Administration	399.24	
Cornish Times Ltd			4300001477	-60.00
	157247 Advert in Spring Visitor Guide	Bodmin Town Museum	60.00	
Cormac Solutions Ltd			4300001478	-636.30
	IN81588 Surveying of Cemetery Soil Sample Data	Cemetery	354.60	
	IN082444 Chemical Testing of Cemetery Soil Samples	Cemetery	281.70	
Cornish Industrial Supplies			4300001479	-100.67
	58935 1 x High Vis Trousers	Gen Com Parks & Open Spaces	33.59	
	59097 1 x High Vis Jacket	Gen Com Parks & Open Spaces	67.08	
Cornwall Electrician			4300001480	-102.00
	INV-0478 Call Out to Repair Faulty Lighting	Higher Bore St Toilets	102.00	
Corserv Ltd			4300001481	-548.51
	IG000178 Fuel for Council Vehicles and Machinery - April	Gen Com Parks & Open Spaces	548.51	
Davey Electrical Services Ltd			4300001482	-468.00
	INV-2300 Periodic Electrical Inspection Report	Skate Park	180.00	
	INV-2301 Periodic Electrical Inspection Report	Narisa Hall	288.00	
Drinkmaster Ltd			4300001483	-68.20
	I092477 20 x Trays of Various Flavour Drinkpac Refills	Shire House Complex	68.20	
Premier Forest Products Ltd			4300001484	-26.88
	563067 1 x Tanalised Post, 1 x Bag of Postcrete and 1 x Pack of Nails - Fence Repairs	Beacon Local Nature	26.88	
Eager Beaver Tree Services			4300001485	-684.00
	1328 Tree Works Along Football Pitch Hedge and Around the Machinery Shed	Gen Com Parks & Open Spaces	576.00	
	1380 Removal of Dead Wood from Oak Trees	Gen Com Parks & Open Spaces	108.00	
E.On - Unmetered supplies			4300001486	-91.64
	H171E0B969 Street Lighting Electricity Charges - April	Fair Park	91.64	
Essential Maintenance			4300001487	-39.60
	2938 Call Out to Make Safe Vandalised Electrical Safety Light	Priory Toilets	39.60	
Farmhouse Catering			4300001488	-440.75
	11690 Buffet Catering for 85 Guests - Mayor Choosing Ceremony 16/05/19	General Mayoral & Civic	440.75	
Flagpole Express Ltd			4300001489	-135.48
	36421 4 x St Pirans Flags	General Mayoral & Civic	135.48	
The Cornish Book Company			4300001490	-74.60
	07/TCW/EB/CSS Items for Resale	Bodmin Information Centre	74.60	
Jewson Limited			4300001491	-12.18
	3630/0125774 6 x Carriage Bolts and 3 x Drill Bits	Fair Park (Play Area)	12.18	
Kenyon Canopy			4300001492	-16.20
	INV10717 30 x Plain Roof Tiles - Vandalism Repairs	Fair Park Toilets/Priory Toilets	16.20	
Kestrel Guards			4300001493	-630.46
	279706 Guard Cover for Room Booking 03/04/19	Shire House Complex	42.30	
	279707 Guard Cover for Room Booking 05/04/19	Shire House Complex	30.00	
	279741 Guard Patrols 05 & 06/04/19	Narisa Hall	14.40	
	279906 Guard Cover for Room Booking 12/04/19	Shire House Complex	30.00	
	279887 Guard Patrols 12 & 13/04/19	Narisa Hall	14.40	
	280326 Guard Cover for Room Booking 21/04/19	Shire House Complex	63.46	
	280344 Guard Patrols for 19 & 20/04/19 (Bank Holiday Rates)	Narisa Hall	21.60	
	280410 Guard Cover for Room Booking 26/04/19	Shire House Complex	30.00	
	280387 Guard Patrols 26 & 27/04/19 and 15/05/19	Narisa Hall/Fair Park	21.60	
	280898 Guard Cover for Room Booking 03/05/19	Shire House Complex	30.00	
	280964 Guard Patrols 03 & 04/05/19	Narisa Hall	14.40	
	281291 Guard Patrols 10, 11 and 12/05/19	Narisa Hall/Fair Park	50.40	
	281313 Guard Cover for Room Booking 06/05/19 (Bank Holiday Rates)	Shire House Complex	267.90	
Martin & Budge Menswear			4300001494	-26.85
	931 3x Pairs of Large White Dress Gloves	General Mayoral & Civic	26.85	
Microtest			4300001495	-12,064.11
	95246 Annual Office 365 Licence - Caretaker	Shire House Complex	54.72	
	95386 15 x Annual Office 365 Premium Licences - Office Staff	Administration	28414.68	
	95383 Lighting Electrical Works - Office Relocation	Shire Hall	1434.00	
	95381 Lighting and Network Electrical/Cabling Works - office Relocation	Shire Hall	8278.84	
	95391 1 x Annual Office 365 Premium Licence - Executive Support Officer	Administration	135.36	
	95384 1 x Microsoft Exchange Licence - Photocopier	Administration	43.20	
	95515 Phone Line Rental and Broadband Charges 08/04 - 07/05/19	Administration	87.59	
Michaels Civic Robes			4300001496	-537.00
	73187 1 x Mayoral Bicorn Hat	General Mayoral & Civic	537.00	

Officesmart			4300001497	-858.93
	70295 6 x Emergency Foil Blanket and 25 x Pocket Transfer Files	Health & Safety/Administration	35.11	
	70253 5 x Reams of Coloured A4 Paper, 10 x Reams of White A4 Paper, 1 x Ream of White A3 Paper, 2 x Packs of Pens and 4 x Sign Holders	Administration	110.78	
	70349 16 x Sign Holders	Administration	77.95	
	70509 1 x Box of DL Envelopes	Administration	23.64	
	70723 8 x Boxes of Vinyl Gloves, 10 x Box Files and 10 x Lever Arch Files	Shire House Complex/Administration	75.52	
	70675 9 x Boxes Heavy Duty Bin Bags	Gen Com Parks & Open Spaces	243.90	
	70865 1x Helix Combination Key Safe	Administration	231.49	
	71033 1 x 8gb USB Data Stick, 10 x Reams of White A4 Paper and 2 x Packs of Pens	Administration	60.54	
Oluna			4300001498	-750.39
	032019-01 Painting of St Lawrence's Clock	Town Clocks	600.00	
	05209-08 Supply of Materials and Painting of Server room Door Frame and New Stud Wall	Shire Hall	150.39	
Phoenix Print (Bodmin) Ltd			4300001499	-262.20
	32974 Printing of 40 x Site Visit Books	Gen Com Parks & Open Spaces	144.00	
	32985 Printing of 10 x Courtroom Experience Ticket Books	The Information Centre	118.20	
A.E Rodda & Sons Limited			4300001500	-7.79
	SO19036035 1 x 453g Cream by Post Service	Bodmin Information Centre	7.79	
Rokk Media Ltd			4300001501	-204.00
	INV-10383 Work to Add Facebook Feed to Bodmin.gov.uk and Bodminlive Websites	Administration	204.00	
Trade UK			4300001502	-24.99
	973178868 1x Smith and Locke Push Button Lock	Shire Hall	24.99	
G4S Cash Solutions (UK) Limited			4300001503	-465.12
	2313428 Cash Collection and Processing Charges for Priory 1, 2, 3 & 4 Machines - June	Priory Car Park	465.12	
SUEZ Recycling and Recovery UK Ltd			4300001504	-220.49
	31480645 Trade and Recycling Waste Collections - March	Shire House Complex/Bodmin Information Centre	123.95	
	31510316 Trade and Recycling Waste Collections - April	Shire House Complex	96.54	
South West Loos			4300001505	-52.80
	38019 Hire of Portable Toilet Unit and 2 x Service Visits - April	Poorsfield	52.80	
Spot On Supplies Ltd			4300001506	-51.96
	21466827 12 x Automatic Air Freshener Refills	Shire House Complex	51.96	
Stable Art			4300001507	-141.00
	28860 Framing of 4 x Honoured Citizen, 1 x Mayors Cadet and 1 x Community Volunteer Awards	General Mayoral & Civic	141.00	
Steve Andrews Tyres Ltd			4300001508	-55.99
	BO082621 Supply and Fitting of Tyre - Piaggio Van	Gen Com Parks & Open Spaces	55.99	
St Justin Ltd			4300001509	-232.50
	3739 Items for Resale	The Information Centre	232.50	
Tudor Environmental			4300001510	-889.60
	IN0017253 4 x Litter Picker, 1 x Folding Saw, 100m x Starter Cord, 1 x Dustpan & Brush, 5 x Plant Pots, 400ml x Grease and 1 x Air Line Hose Kit	Gen Com Parks & Open Spaces	179.20	
	IN0018122 32 x 25kg Summer Fertiliser	Coldharbour Pavilion & Pitches	710.40	
Turnaround Cleaning			4300001511	-720.90
	3265 Cleaning of Public Areas and Bathrooms	Shire House Complex	720.90	
Vincent Tractors Ltd			4300001512	-387.57
	171316 Installation of 6 x Internal Strapping Points to Trailer	Gen Com Parks & Open Spaces	109.20	
	171338 Supply and Installation of Flashing Beacon on F2880 Mower and Repairs to Oil Leak on G26 Mower	Gen Com Parks & Open Spaces	278.37	
Viridor Waste Management Ltd			4300001513	-1,215.30
	00002730609AB Duty of Care Charge for Skip Hire - April	Gen Com Parks & Open Spaces	15.00	
	000002730610AB Hire of Skip and 3 x Collections of Waste - April	Gen Com Parks & Open Spaces	1200.30	
Walker Lines Steel Ltd			4300001514	-86.40
	SI-23588 1 x Length of Flat Aluminium Sheet and 50 x Coach Bolts	Fair Park (Play Area)/Berryfields (Play Area)	86.40	
Emily Whitfield-Wicks Photography			4300001515	-150.00
	614 Attendance of Photographer at mayor Choosing Ceremony 16/05/19	General Mayoral & Civic	150.00	
Heritage Cornwall Ltd			4300001516	-441.60
	37614 Fitting of Fire and Smoke Seals to Door - Office Relocation	Shire Hall	441.60	
T Clarke South West Ltd			4300001517	-69.60
	SL19040326 Call Out to Reset Intruder Alarm - 29/04/19	Shire House Complex	69.60	
Unison			4300001517	-21.20
	Employee Deductions - April	Administration	21.20	
Cornwall Council			4300001518	-47.31
	DEA Deductions - April	Administration	47.31	
National Express Ltd			4300001519	-1,208.71
	215301 Ticket Sales Less Commission - April	Bodmin Information Centre	1,208.71	
Cornish Riviera Box Office			4300001520	-152.32
	Bodmin 2019 Ticket Sales Less Commission - April	Bodmin Information Centre	152.32	
R Jardine			4300001521	-44.80
	Agency Sales Less Commission	Bodmin Information Centre	44.80	
A Champness			4300001522	-112.00
	Agency Sales Less Commission	Bodmin Information Centre	112.00	
			May Schedule Total	-30,244.10
			Total	-90,235.85