

MINUTES of the Meeting of **Bodmin Town Council** held on Thursday 18 December 2008 at 6.30 p.m. in the Shire House Suite, Shire House, Bodmin.

PRESENT: The Mayor, Councillor R J Micek, presiding; together with Councillors C R Bell, A J Coppin, E T Denholm, OBE DL, M E Dominey, A Duffin, M J Griffiths, F M Hancock, J H Hartill, L G J Kennedy, P Kerridge, R Solomons, L A Spear, K W Stubbs and H G Vanderwolfe.

IN ATTENDANCE: Mr P O'Callaghan (Town Clerk), Mr S Facer (DCE), Mrs A McAuley (RFO), Ms L Hancock (Executive Assistant) and Mrs J C Perrins (Committee Clerk).

CHAIRMAN'S ANNOUNCEMENTS & APOLOGIES: The Mayor made no formal announcements but did apologise for some paperwork not being available until tonight's meeting, this was mainly due to the amount of work being carried out by Officers over the last few weeks.

Apologies had been received from Councillor M Denholm.

C/2008/198 **PUBLIC REPRESENTATION SESSION** – No Members of the public were present.

Police Report - The Town Clerk informed Members that PC Adam Barbery had apologised for not being available to attend this meeting but wished all Members of the Council a Merry Christmas and a Happy New Year.

Copies of statistics produced by the Police for the period 01/04/08 to 30/11/08 along with a report from PC Adam Barbery had been circulated to Members.

The contents of the reports were noted by Council.

C/2008/199 **Minutes of the Council Meeting held on 16 October 2008**

The Minutes of the Council Meeting held on 16 October 2008 were approved and passed for signing.

Matters Arising: Page 5 (Item C/2008/175) Wet Weather Shelter - It was noted that as a matter of accuracy the word 'potentially' be inserted between 'now' and 'becoming' in the final line.

Page 7 (Item C/2008/180) Christmas Lights 2008 – The Town Clerk informed Members that the Bodmin Christmas Lights Event had been hugely successful this year. Members requested that Councillor M Denholm be congratulated for overseeing this event.

Page 9 (Item C/2008/182) Remembrance Day Event – The Town Clerk advised Members that the young people of the town had attended this event and as the 'rememberers' of tomorrow had been model participants. The new arrangements had been well received and ensured that the young people were able to see more clearly.

The Mayor referred to the arrangements for the event as excellent and considered that the Mount Charles Band provided superb support and the town would be happy to invite them to future events.

Page 14 (Item C/2008/188) Promotions Meeting January 2009 – The Executive Assistant informed Members that the Promotions Committee Meeting had now been arranged to follow the Planning Meeting due to be held on Wednesday, 4 February 2009. The Town Clerk advised that details confirming this meeting date will be forwarded to Members electronically or by memo.

C/2008/200

Minutes of the Planning Meetings held on Wednesday 5 November 2008, 19 November 2008, 3 December 2008 and 17 December 2008

The Minutes of the Planning Meeting held on 5 November 2008 were approved and passed for signing.

Declarations of Interest:

Page 2 – P/2008/296-2008/01987: Erection of rear single storey garden room adjacent to existing dining area and proposed amendment to rear bedroom/bathroom extension (application no. 2007/00052) to omit basement family room and to change south elevation door glazed panel to pair of French doors – 68 Athelstan Park, Bodmin – Mr & Mrs Ben Willcocks – Noted that Councillors M E Dominey and L G J Kennedy reiterated personal interests in this item as they are residents of Athelstan Park.

Page 3 – P/2008/300-2008/02020: Erection of domestic extension to form an attached double garage with bedsit over – Sheeps All Inn, Respryn Road, Bodmin – Mr Brian Matthews – Noted that Councillor A Duffin reiterated a personal interest in this item as the applicant is her husband's employer.

The Minutes of the Planning Meeting held on 19 November 2008 were approved and passed for signing.

Declarations of Interest:

Page 1 – P/2008/313-2008/02087: Alterations and erection of extension to existing dwelling – 2 Priory Cottage, Gilbert Road, Bodmin – Mr & Mrs J Merchant – Noted that Councillor A Duffin reiterated a personal and prejudicial interest in this item as the applicant is her brother, and did not take part in the discussion or vote on this item.

The Minutes of the Planning Meeting held on 3 December 2008 were approved and passed for signing.

Declarations of Interest:

Page 1 – P/2008/324-2008/02156: Erection of a dining room extension – 12 Halgavor Road, Bodmin – Mr John Harding – Noted that L Hancock (Executive Assistant) reiterated a personal interest as the applicant is a neighbour.

The Minutes of the Planning Meeting held on 17 December 2008 were approved and passed for signing.

Declarations of Interest:

Page 1/2 – P/2009/332: Presentation by Mr N Matthews – Project Director with Savills – Proposals for the redevelopment of the land at the St Lawrence’s Hospital, Bodmin – Noted that Councillor R J Micek reiterated a personal interest in this item as an employee of Cornwall Partnership Trust.

Page 3/4 – P/2008/341-P/2008/02249: Erection of rear single storey garden room adjacent to existing dining area and proposed amendment to rear bedroom/bathrooms extension to omit basement family room and to change south elevation door/glazed panel to pair of French doors with high level circular window and omission of windows on west elevation and introduction of roof windows – 68 Athelstan Park, Bodmin – Mr & Mrs B Willcocks – Noted that Councillor M E Dominey reiterated her personal interest in this item as a resident of Athelstan Park.

Page 4 – P/2008/343: Letter from North Cornwall District Council – Town & Country Planning Act 1990 – Appeal under section 78 at 41 St Nicholas Street, Bodmin – erection of 3 houses – to inform that Mr & Mrs Harding have appealed against the Council’s decision to refuse to permit the development described above – representations to be received by 15 January 2009 – Noted that Councillors E T Denholm, OBE DL and M Denholm reiterated personal and prejudicial interest in this item as the applicants are neighbours and family friends, and did not take part in the discussion or vote on this item.

Matters Arising: Page 2/3 – P/2008/336-2008/0222: Erection of 28 dwellinghouses including new access road and parking area – land to rear of The Mede, Berrycombe Road, Bodmin – Mr Roger Matthews – The Town Clerk advised that having checked the original outline planning consent related to this development (P/2003/01450) he could find no formal figure detailing the number of dwellings, and had therefore referred to a ‘modest development with fewer dwellings’ when referring to the original application.

C/2008/201

Correspondence:

a) Christmas Lights Switch-on 2008 –

- **Bodmin Chamber of Commerce & Industry** – Copies of a letter from Bodmin Chamber of Commerce & Industry had been circulated. The Town Clerk highlighted the positive comments received from the Chamber of Commerce and Members noted the benefits from the appointment of a Liaison Council Member to work on behalf of the Town Council in the implementation of this event.
- **Vitalise – Churchtown** – Copies of a letter from Mick Ryan, Fundraiser at Vitalise had been circulated. The Town Clerk informed Members that Vitalise had also forwarded most positive comments regarding the Bodmin Christmas Lights Switch-on Event but whilst Members were happy to assist this charity sadly Vitalise were undergoing some restructuring and as such Mick Ryan would be leaving soon.

- b) **Cornwall Blind Association** – Copies of correspondence from Cornwall Blind Association had been circulated. Councillor L J G Kennedy declared an interest and took no further part in this discussion as his wife is a volunteer with this organisation.

Following discussion, it was **AGREED** that due to budgetary constraints it was not possible to support a general request for funding on this occasion. However, Members were advised that if there is a specific need, the Cornwall Blind Association could write to the Bodmin Relief in Need Charity requesting assistance.

- c) **RISE Team – Rise TV** - Copies of correspondence from the RISE Team had been circulated. The meeting noted this information.

- d) **Community Action Through Sport (CATS) Project** – Copies of this letter had been circulated. Councillor A Duffin advised that this item had been referred to in previous Properties meeting minutes. Councillor Duffin advised that she had attended a recent CATS meeting where a decision was taken to invite the Mayor to attend their Promotions Dinner and to request that Bodmin Town Council support CATS by making donations as prizes, although no reference had been made to this in the letter.

Members considered the request for financial support as detailed within the letter. It was noted that Community Chest Funding had been granted but that evidence of local support is required before they are able to draw-down this funding.

Following discussion, it was **AGREED** that due to budgetary constraints the Council was unable to support refunding but it was **AGREED** that the Town Clerk should send a letter of support to the CATS Project.

- e) **Mid-Cornwall Lifestyles** – Copies of this letter had been circulated. Within discussion Members considered the outline of work provided by Young Persons Lifestyles and their request for financial support. Councillor E T Denholm, OBE DL suggested that this letter be placed before Bodmin Relief in Need for further consideration, if an individual in need could be identified.

Following discussion, it was **AGREED** to forward this request to Bodmin Relief in Need Charity for consideration.

- f) **Bodmin Pre-School (Mary Kendall)** – Copies of this letter had been circulated. Members considered this request for financial support as part of a funding bid to North Cornwall Community Chest.

Councillor L A Spear declared an interest as Chairman of the North Cornwall Community Chest Committee.

Within discussion, Members considered that as this Pre-School are housed within a Bodmin Town Council building they already receive some financial support from the Town Council. It was proposed that a letter of support be forwarded to Bodmin Pre-School (Mary Kendall).

Following discussion, it was **RESOLVED** that the Town Clerk should send a letter supporting the Bodmin Pre-School (Mary Kendall) in their project.

g) Any other important item of correspondence which the Mayor considers appropriate:

- **Letter from COPD Group** – The Town Clerk informed Members that a letter had been received on the morning of 18 December 2008 requesting assistance in finding a suitable, warm, dry, meeting room for this group to use for an hour every Tuesday morning in Bodmin.

The Town Clerk advised that this group is made up of people who experience breathing/pulmonary disorders/difficulties who are seeking a room in which they can exercise to help improve their condition; they have limited funding available but it had been suggested that either Room 1 or Room 3 may be suitable for them to use.

Within discussion, Members queried whether there was another room available that may be more suitable, e.g. the Vestibule.

Councillor E T Denholm, OBE DL proposed that BTC support this group; that the Town Clerk should contact the group to identify which room would be the most suitable to them; and verify what the cost would be to the Council if BTC should support the full cost.

Following discussion, it was **AGREED** that the Town Clerk be authorised to find suitable accommodation for this group.

C/2008/202

Minutes of the Policy Committee Meeting held on 13 November 2008

The minutes of this meeting were approved and passed for signing

Matters Arising: Page 1 – (Item POL/2008/018) Quality Town Council Reaccreditation – The Town Clerk and DCE took the opportunity to speak with the County Secretary, Sarah Mason, as she was in the Shire House running a “Working with your Council” workshop on 17 December 2008. The vast amount of work produced by the Executive Assistant in order to achieve the tight deadline on the submission date for the Quality Town Council Status Reaccreditation had been discussed. It was noted that other Councils had not achieved the turnaround for the work required and the Accreditation Panel Meeting had been postponed. Bodmin Town Council had produced the required documentation and had been informed that it would be ‘put on hold until the others had produced theirs’ – the anticipated submission date is now early January 2009.

Councillor L A Spear suggested that the Mayor should write advising that BTC Officers are working under extreme pressure. Where deadlines are set all Councils should be aiming for the same goal. If BTC can achieve this deadline whilst working to such pressured workloads then so should other Councils.

Following discussion, it was **AGREED** that the Mayor will write to CALC conveying the disappointment of BTC at the way the QPS re-accreditation process had been handled.

Page 1 – (Item POL/2008/020) Training on Revised Model Code of Conduct – The Executive Assistant advised that a new training date had been identified for the two new Members whose training had been cancelled.

This training has been re-arranged for Wednesday, 14 January 2009 at NCDC Offices, Higher Trenant, Wadebridge to commence at 6.30 p.m.

Page 2 – (Item POL/2008/022) LAIS 1265 – Copies of this paper had been circulated to Members and it was **RESOLVED** to respond as set out in the draft response (copy attached to Policy Minutes).

Page 5 & 6 (Items POL/2008/025 & POL/2008/026) Training & Development Policy and Community Engagement Strategy – Members were advised that the Training and Development Policy and the Community Engagement Strategy had been completed as part of the Quality Council Status Reaccreditation Status.

Following discussion, it was **RESOLVED** to adopt:

- The Training and Development Policy; and
- The Community Engagement Strategy.

C/2008/203

Item referred from Policy Committee (Item POL/2008/024a) for formal adoption – The Model Publication Scheme as drafted by the Information Commissioner

Copies of this document had been circulated.

The Town Clerk informed that the Policy Committee had recommended formal adoption by the Town Council of the Model Publication Scheme as drafted by the Information Commissioner.

Following discussion, it was **RESOLVED** to formally adopt the Model Publication Scheme as drafted by the Information Commissioner.

C/2008/204

Minutes of the Finance, Staffing and Performance Management Meeting held on 20 November 2008

The minutes of this meeting were approved and passed for signing.

C/2008/205

Minutes of the Properties Committee Meeting held on 27 November 2008

The minutes of this meeting were approved and passed for signing.

Matters Arising: Page 3 (Item PP/08/085) Berryfields Children’s and Community Centre – Councillor M J Griffiths informed that a Santa Trip had been organised by John Hancock and Bodmin Lions for the Berryfields Children’s and Community Centre for the evening of 18 December 2008.

Play Equipment Bid to NCDC – The DCE advised that NCDC had recommended that Berryfields Activity Park be awarded £49,000k subject to BTC providing maintenance, insurance and inspection as a condition of grant. The grant will be issued following completion of the NCDC committee process and adoption at NCDC Full Council in February 2009.

Councillor L A Spear declared a personal interest as Chairman of NCDC Community Services.

The Town Clerk referred to the close liaison that had taken place with the Chairman of the Properties Committee in relation to Berryfields Children's and Community Centre which had helped to create positive, sustainable issues for the future.

Within discussion it was proposed that Berryfields Activity Park should receive the support of BTC.

Following discussion, it was **RESOLVED** to support Berryfields Activity Park by providing insurance, regular maintenance and inspection.

Pages 5/6 & 7 (Item PP/08/087) Hillside Park Playing Field – Town Leat: The Town Clerk advised that he had had no further contact from the Environment Agency in relation to indicative costings or deterioration of the culvert.

Page 8 (Item PP/08/088c) Bodmin Local History Group – Item referred to Full Council from Properties Committee. Copies of correspondence had been circulated to the meeting.

A request had been received from the Bodmin Local History Group for a free use of the Shire House Suite to be considered to which they wish to invite the general public.

Within discussion, Members queried the price differences between the full fee for usage of the Shire House Suite and the charitable rate for its use. The Town Clerk advised that the rate would be reduced from £177 to £88 per session (9.00 a.m.-5.00 p.m.) if an organisation with a charitable status or intentions were to hire it.

It was felt the details contained within the correspondence to be insufficient as it suggested that the Group had secured 60% of the total annual funding required for such events; if more detailed information could be provided by Bodmin Local History Group as to how they propose to gain public interest/attendance, a free use of Bodmin Town Council Public Rooms will be considered at a future meeting.

Following discussion, it was **AGREED** to instruct the Town Clerk to write to Bodmin Local History Group to advise that BTC are unable to offer a free use of the Shire House Suite but if BLHG can supply more detailed information as to how they propose to gain public interest/attendance BTC will consider whether the Public Rooms can accommodate them.

Page 13 (Item PP/08/094) Chestnuts – Councillor L A Spear referred to the progression made within the Chestnuts Project during the last few weeks. Meetings are due to be held with CCC in relation to obtaining the services of a graffiti artist to work with the young people to make the space more inviting, and create a space for which they can take some ownership; discussions are also being held with skateboard park users and their "wish list" for improvements to the existing facilities.

Minutes of the ONECornwall Liaison Working Group held on 3 December 2008

The minutes of this meeting were approved and passed for signing.

Matters Arising: Page 6 (Item OCW/08/019) Active Partnering Framework (A Model for Joint Service Delivery) – The Town Clerk referred to the copy of the draft “Active Partnering Framework” response attached to the minutes. A response was required by BTC to the ONECornwall Team by 19 December 2008.

Councillor P Kerridge declared a personal interest as an employee of Cornwall County Council.

Councillor L G J Kennedy considered that this response was most appropriate and suggested that Local Government Minister, John Healey should be added to the list of people to receive a copy.

Following discussion, Members **AGREED** to this **RECOMMENDATION** and instructed the Town Clerk to forward the response to the ONECornwall Team along with the list of people to receive copies, including John Healey MP.

Page 2 (Item OCW/08/017) One Stop Shops – Members referred to the changeover of Councils, transfer of assets, devolved services, pilot scheme and community networks. There are some devolved services and/or transfer of assets that may require the production of a business plan on behalf of the Town and Parish Council, although they had previously been managing the asset/delivering the service for a while, i.e. Allotments and Community Gardens. It was considered that ONECornwall should be acting in relation to the White Paper on this item and devolving assets/services locally where appropriate.

ONECORNWALL -

Councillor P Kerridge declared a personal interest as an employee of Cornwall County Council.

a) Meeting of the Larger Local Councils hosted by Truro City Council – held on Wednesday 10 December 2008 – report from Councillors L G J Kennedy and R J Micek

Copies of the notes of the meeting of the Larger Local Councils held on 10 December 2008 had been circulated.

Councillor R J Micek advised that as the CALC meeting had been cancelled at short notice, a meeting of the Larger Local Councils was hosted by Truro City Council.

Councillors R J Micek and L G J Kennedy gave a brief review of the meeting. The issues introduced into LLC meeting/discussions were relayed to ONECornwall by letter.

A key issue within the discussions was the Localism Charter. It was considered that the Localism Charter produced by ONECornwall needs to be reviewed and strengthened, as such Members felt that the Mayor

should respond and take issues forward on behalf of the Members of this Council.

Within discussion Members noted that there is a short period of time left to complete the Localism Charter and Bodmin Town Council expressed their willingness to enter into meaningful discussion to enable this to be moved along in a professional manner. However, to achieve success in this issue Members felt that BTC must be treated as equal partners.

Councillor R J Micek advised that the LLC had proposed an extension to the Localism Charter deadline and he hoped to forward this revised document to ONECornwall before Christmas. It was considered that the review and development of the Charter should be undertaken by Members and within Council and supported by appropriate Officers, all with equal voting rights.

Councillor L A Spear suggested that the document be copied to Deloit.

Further consideration was given to the possibility of an arbitrator being required. Within discussion it was considered that should it be necessary it may be applicable to request that the Audit Commission act as an independent body to take the Chair in an arbitrary role.

Councillor R Solomons queried whether a satisfactory resolution is anticipated.

Councillor R J Micek responded that whilst the timescale poses a difficulty it is still possible to resolve this issue.

Following discussion, it was **AGREED** that Bodmin Town Council respond to the Localism Charter Consultation as outlined by Councillor R J Micek.

b) One Stop Shop

The Town Clerk advised that various unannounced visits had been made by ONECornwall staff working on the Bodmin One Stop Shop during the last few weeks. As relevant senior officers may not be present or available to assist at short notice e-mails had been sent to appropriate managers requesting that appointments should be made in advance of visits.

At a meeting with James Wakeham (Property Lead) and Martin Eddy (Parish and Town Council Lead), it had been agreed that all points of contact would be channelled through them. However, at a time when the DCE and Executive Assistant were at the Larger Councils meeting in Truro and the Town Clerk was in London, seven ONECornwall Officers had turned-up at the Shire House, unannounced and with only the RFO on hand to deal with the queries. During the morning of 18 December 2008 further One Stop Shop staff arrived.

The Town Clerk informed that this problem is not unique to Bodmin Town Council but is being experienced by all the Town Councils who are allowing One Stop Shops to be placed within their buildings.

The Town Clerk commented that there seems to be a lack of understanding of how true partnership works, and despite our best efforts it is difficult to advise Members on how such a provision can effectively be provided on a true partnership basis.

Within discussion, Members considered that the One Stop Shop staff did not seem to appreciate the relevance of this partnership. There is a strong possibility of a future partnership within the new PCSC building. The Town Clerk advised that the Heads of Agreement for the One-Stop Shop to move into the Shire House was being planned to allow them space and check how they can fit and work alongside the BTC staff in a partnership arrangement. Following this period, during which the PCSC is due to be built, an assessment could be made as to whether it would be feasible to continue with the partnership.

Members considered that at the current time, ONECornwall does not appear to have a clear structural procedure as each time it is viewed it has changed. It was observed that staff/individuals had tried to enter BTC Shire House, but having received an email from the Town Clerk they had not paid any attention to BTC requirements.

A proposal was made that as the interim arrangements had not been delivered under a true partnership, BTC withdraw its offer to house the One Stop Shop within the Shire House, Bodmin.

Following discussion, it was **RESOLVED** that as the interim arrangements had not been delivered under a true partnership, Bodmin Town Council would withdraw from the One Stop Shop agreement within the Shire House. It was noted that Councillor E T Denholm, OBE DL requested that his name be recorded as voting against this resolution. Councillor P Kerridge abstained from voting on this item.

C/2008/208

CRB Checks – Report by Executive Assistant

Copies of the Executive Assistant's report had been circulated to Members.

The Executive Assistant advised that only Members involved on a one-to-one basis with young/vulnerable people would be required to undergo a CRB check. These checks can be completed free of charge via the Cornwall Centre for Volunteers as Councillors would qualify as volunteers.

It was noted that Councillors L A Spear and M J Griffiths are members of the local BILG group and have had a CRB check completed on them by this group; it may be necessary to have a separate one completed by the Council for work completed on their behalf and to enable records to remain complete/in date order.

Councillor L G J Kennedy commented that if Councillors are calling on people who may be vulnerable then perhaps they should undergo a CRB check as a matter of course.

Following discussion, it was **AGREED** to follow the recommendation contained within the CRB Check report, namely that:

Having considered the advice received from the Manager of the Cornwall Centre for Volunteers, it would seem reasonable to:

- a) Carry out CRB checks only on those Councillors who are currently involved with liaising with students at the college and/or any other groups which include children or vulnerable adults at this stage; and
- b) Monitor the situation and review in line with legislative changes and best practice, should the need arise to widen the Council's CRB procedure.

C/2008/209

NALC Place Matters Conference – 20&21 November 2008

Copies of a report from Councillor L G J Kennedy had been circulated.

Councillor L G J Kennedy gave an overview of his report including a lack of co-operation, which will be coming up at the next meeting in January 2009.

Councillor L G Kennedy was congratulated upon his election to the NALC Larger Local Councils Committee.

C/2008/210

All Party Parliamentary Group on Local Democracy – report by Town Clerk on meeting held on 10 December 2008

The Town Clerk advised that he had attended this meeting held on 10 December 2008 in London. This had been an interesting meeting where there were only three Town Clerks present from the whole of the country, other representatives being from NALC, various CALC's, CLG, DEFRA, Royal Town Planning Institute and democracy and human rights groups.

The Town Clerk reported that he had found himself in an interesting position, as Town Clerk of a market town in a rural county being in agreement with the Chairman of a community organisation in Tower Hamlets, in having similar difficulties in engaging with our principal council. Whilst it was felt that such a large Council should be so different from BTC they were strangely similar.

The Secretary of State, a keen advocate for our sector and localism, was very interested in this and her and other parliamentary representatives suggested that the best way of getting the principal councils to engage was to be persistent.

The Town Clerk informed that Julia Goldsworthy MP to Falmouth and Camborne and Lib Dem Shadow Minister for Communities had advised that towns and parishes in her constituency were experiencing similar problems with ONECornwall.

The Town Clerk advised that whilst the main purpose of this meeting had been to discuss the perishing of major cities, it is a worthwhile networking forum and an opportunity for BTC to directly influence policy making.

The Town Clerk reported that an interesting comment by the Chairman, David Curry MP had been that some principal councils seem to view localism as a sort of constitutional almsgiving, whereas it is a real opportunity to deliver projects to improve people's quality of life and community wellbeing.

Councillor Kennedy went on to ask that Ken Cleary, the outgoing Chairman of NALC be written to in order to thank him for the work he has contributed as he is now completing his last NALC meeting.

C/2008/211

Cornwall Neighbourhoods for Change – Letter informing about Health Trainer working in Bodmin and Company Profile

Copy letter/project correspondence had been circulated.

The Cornwall Neighbourhoods for Change correspondence that had been circulated to Members was considered and discussed.

The DCE informed that Cornwall Neighbourhoods for Change are looking to get involved in completing an element of landscaping at the Berryfields Community Centre.

Within discussion, Members considered the correspondence and company profile. Given the challenge and problems faced by third parties working on Council land in the past, and as the Council have not worked with CN4C it was considered too early to permit this group to carry out any work on BTC land.

The content of this correspondence was noted and it was proposed that CN4C should not be allowed to carry out any work, enhancement or landscaping on BTC land.

Following discussion, it was **RESOLVED** that CN4C would not be permitted to carry out any work, enhancement or landscaping on BTC land.

C/2008/212

North Cornwall CAB – Letter, un-ratified Minutes of AGM on 20 November 2008, Annual Report for 2007-08 and satisfaction survey

Copies of Letter, un-ratified Minutes of AGM from 20 November 2008, Annual Report for 2007-08 and satisfaction had been circulated.

Councillor M E Dominey declared a personal interest as a North Cornwall CAB Volunteer.

These documents were noted.

C/2008/213

Schedule of Accounts for December 2008

The Schedule of Accounts for December 2008, from cheque no.116599 to cheque no.116690 in the sum of £146,195.02 was approved and passed for signing.

The RFO asked if the relevant Councillors were available to sign the paperwork/cheques on Tuesday rather than Monday next. Councillors E T Denholm, OBE DL and R Solomons both agreed to attend on Tuesday 23 December 2008 to sign paperwork/cheques.

C/2008/214

Questions to the Mayor

There were no questions to the Mayor.

Due to the confidential nature of the next business it was **RESOLVED** to go into Committee. Please see separate sheet.