



# BODMIN TOWN COUNCIL

The Council Offices  
Shire House  
Mount Folly Square  
BODMIN.  
PL31 2DQ

Our Ref: POC/KM/AG-C.01/10

15 January 2010

Dear Councillor,

I hereby give you **NOTICE** of a **MEETING** of the Bodmin Town Council to be held on **Thursday 21 January 2010 at 6.00 p.m.** in the Shire House Suite, Shire House, Bodmin.

There will be a Public Representation Session at Item 3 to enable local residents to make representations to Council or ask questions relating to this agenda.

Members of the Council are hereby **SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

P. O'Callaghan BEM FILCM  
**TOWN CLERK**

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## AGENDA

- 1 Presentation regarding investments by Mr Russell Metherell of HSBC Fixed Income Service – for those Councillors who did not receive this presentation at the FS&PM Meeting on 10 December 2009
- 2 Mayor/Chairman's announcements and apologies
- 3 **Public representation session:** An opportunity for local residents to make representations to Council or ask questions relating to items on this agenda. (Note: a maximum of 15 minutes will be allocated for this session and there will be a time constraint of 5 minutes per speaker)

- 4 To consider and, if approved, adopt the Minutes of the Full Council Meeting held on 19 November 2009 (copy enclosed)
- 5 To consider and, if approved, adopt the Minutes of the Planning Committee Meetings held on 2 December (copy enclosed) and 16 December 2009 and 20 January 2010 (to follow)
- 6 Correspondence:
  - (a) PACT – e-mail informing that the next PACT Meeting will take place on Friday 5 February 2010 at 7.00p.m. at St Marys Hall, St Marys Road, Bodmin (copy enclosed)
  - (b) Letter of invitation from the Chairman of the R.N.L.I. Bodmin Branch to forthcoming fundraising quiz night (copy enclosed)
  - (c) Any other important item of correspondence which the Mayor considers appropriate
- 7 To consider and, if approved, adopt the Minutes of the Properties Committee Meeting held on 7 December 2009 (copy enclosed)
- 8 To consider and, if approved, adopt the Minutes of the Finance, Staffing and Performance Management Committee Meeting held on 10 December 2009 (copy enclosed)
- 9 To consider and, if approved, adopt the Minutes of the Finance, Staffing and Performance Management (Estimates) Meeting held on 14 January 2010 (to follow)
- 10 Cornwall Association of Local Councils - County Bulletin (December 2009) together with information about BeeBase (copy enclosed)
- 11 Electoral Review of Cornwall: Final Recommendations from The Boundary Committee for England (copy letter, extracts of Future Electoral Arrangements for Cornwall Council report and map enclosed)
- 12 To consider and, if appropriate, pass for payment the Schedule of Accounts for January 2010
- 13 Questions to the Mayor
- 14 Following consideration of the Confidential Minutes of the FS&PM (Estimates) Meeting held on 14 January 2010 and the Budget for 2010/11(item 19 below) – to formally agree:
  - a) Total expenditure to cover operational costs;
  - b) Transfers to and from reserves, including earmarked reserves, and;
  - c) The precept for the coming year

15 **ITEMS CONTAINING EXEMPT INFORMATION**

To consider passing the following Resolution in respect of the items listed below:-

'That the press and public be excluded from the Meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following items of business on the grounds that they involve the likely disclosure of confidential and exempt information.'

- 16 To consider and, if approved, adopt the Confidential Minutes of the Full Council Meeting held on 19 November 2009 (copy enclosed)
- 17 To consider and, if approved, adopt the Confidential Minutes of the Properties Committee Meeting held on 7 December 2009 (copy enclosed)
- 18 To consider and, if approved, adopt the Confidential Minutes of the Finance, Staffing and Performance Management Committee Meeting held on 10 December 2009 (copy enclosed)
- 19 To consider and, if approved, adopt the Confidential Minutes of the Finance, Staffing and Performance Management (Estimates) Meeting held on 14 January 2010 (to follow)
- 20 Town Centre CCTV – DCE to report
- 21 Narisa Hall – Town Clerk / RFO to report on the Fire on Friday, 11 December 2009 and associated insurance related matters
- 22 Staffing (if any)
- 23 Any other urgent and relevant confidential item, for information, that the Mayor/Chairman considers appropriate

**Publications available within the Office:**

The Signpost Newsletter – Edition 47 (December 2009)

Local Council Review (Winter 2009)

The Signpost Enews Update (January 2010)